



## Basic Skills Committee

November 17, 2016

*Meeting Minutes APPROVED 04/20/2017*

MEETING TYPE: ☒ Staff  
☐ Product/Project  
☐ Special

Starting Time: 2:30 p.m.  
Ending Time: 4:00 p.m.  
Place: H-306

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**CHAIRS:** Gabe Sanchez and Lori Waite

**MEMBERS:** Cindy Anfinson, Alan Aquallo, Debra Avila, Jennifer Backman, Barbara Blanchard, Melinda Carrillo, Lee Chen, Erin Feld, Kelly Falcone, Kevin Kearney, Dana O'Callaghan, Jonathan Rodriguez, Gabe Sanchez, Suzanne Sebring, Shayla Sivert, Dan Sourbeer or Designee, Brian Stockert, Rosalinda Tovar, Lori Waite, Benhui Zou

**Absent:** Kate DeConinck, Shayla Sivert, Dan Sourbeer or Designee, Ruth Barnaba, Brian Stockert, Calvin One-Deer Gavin, Suzanne Sebring

**RECORDER:** Rosalinda Tovar

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### A) Call to order

### B) Approval of Minutes

- 1) Approve Minutes of October 20, 2016
- 2) M/S: Lori/ Benhui
- 3) Approve: all
- 4) Abstentions: Barbara Blanchard, Kevin Kearney, Dana O'Callaghan

### C) Action Items

- 1) BSI letter of support for active learning environments
  - a. Group unanimously agrees to move forward
  - b. Items already in place in support of Active Learning:
    - i. Over the break 5 active learning classes will be available on campus (Kailikole via grant funding)
    - ii. Dan \$25,000 (Foundation funds) available for Active Learning Conferences for faculty
  - c. Send letter to Pres, VP, Deans, Dept. Chairs, Facilities, Eileen Poole
  - d. Lori: present to Senate: add Closing statement discussed
  - e. M/S: Cindy Anfinson/Erin Feld
  - f. Approved: all, so moved
- 2) Approval of BSI Long-Term Goals
  - a. English/ESL took it back to departments for approval
  - b. Motion/Second: Gabe Sanchez/Cindy Anfinson
  - c. Approved: All, so moved

### D) Information Items

- 1) Announcements- Any

- i) Erin: Online tutoring info:
  - (1) GOAL: 100
  - (2) Net tutoring: 92 students so far, 43 unique students, students returning
  - (3) Ready to work for intersession and spring semester
- ii) Blanchard: Adult Ed Block Grant overlaps some of BSI long-term goals
  - (1) Can these items be funded through that grant, if it falls under AEBG (Adult Education Block Grant) and how this relates to Basic Skills: Barbara/Suzanne will be on the agenda to speak to this in the future
- iii) Kelli: PD—
  - (1) New committee approved will begin meeting in December
  - (2) Leadership training in January, applications coming out next week
  - (3) Re-invigorating campus explorations: will be out after Thanksgiving for 17-18 school year
  - (4) SPFF funds tied to theme decided upon
  - (5) Plenary open to all faculty and staff: January 26, 2016
- 2) Palomar College Hosting: Statewide Academic Senate Basic Skills Conference on Contextualized Learning
  - i) Academic Senate: contextualized learning...
    - (1) Website 9am- 3pm, breakout sessions, Dr. Blake will welcome
    - (2) Chancellor's office, basic skills folks
    - (3) Volunteers to help with sign in...
    - (4) Facilities/dining taken care of: Statewide Senate funding food
  - ii) Draft of Strategic Plan: Action Plan
    - (1) BSI and SSEC tasked with addressing 2 objectives for 2.3, 2.6 (Cindy and Rosalinda serve on both)
    - (2) ESL now has a BSI Tutorial Support Specialist @ 45% time
- 3) Summer Bridge and FYE – Gabe
  - i) Palomar Promise implications for FYE, Gabe stepped out to attend that meeting.
- 4) Learning Communities and Mentoring - Lori
  - i) LC: Fall 17 revamping,
  - ii) Lori has scheduled with various departments
  - iii) Learning Communities: varied in selection offerings
  - iv) March 20<sup>th</sup> deadline
  - v) Mentoring: mtg. with Letty Aguirre (Equity Counselor)
  - vi) PUENTE: requires mentors from community (part of MOU)
    - (1) Join, unite forces: mentoring and peer mentoring
    - (2) Late spring/summer event tentatively scheduled- Mixer
- 5) TLC – Debra
  - i) 3 Skillshops remaining at TLC SM
  - ii) Usage (SM): 6886 visit 1392 unique students
  - iii) Workshop attendance: has been up, success!! Growing 277 participants for SM, 200 unique
    - (1) ESC 152, 133 unique: workshops—TLC- ESC now has a marketing strategy in place that is working.
  - iv) TLC SM and ESC will be closed during the non-instructional week
- 6) Continued discussion on blending committees
- 7) Last meeting of Fall 2016 semester scheduled during finals, 12/15
  - i) Committee agreed to cancel this meeting: Notice will be going out.

8) FYE field trip reflections

E) **Adjournment at 3:24pm**

**Next Meeting:** December 15, 2016 in H-306 (CANCELLED)