PALOMAR COLLEGE
Learning for Success

MEETING TYPE:	X	Staff		Starting Time:	2:30 p.m.
		Product/Project		Ending Time:	4:00 p.m.
		Special		Place:	H-306

CHAIRS: Gabe Sanchez and Lori Waite

MEMBERS: Alan Aquallo, Jennifer Backman, Barbara Blanchard, Lee Chen, Erin Feld, Dana O'Callaghan, Calvin One Deer Gavin, Gabe Sanchez, Suzanne Sebring, Rosalinda Tovar, Lori Waite,

ABSENT: Cindy Anfinson, Debra Avila, Ruth Barnaba, Melinda Carrillo, Kate DeConinck, Kelly Falcone, Kevin Kearney, Jonathan Rodriguez, Shayla Sivert, Dan Sourbeer or Designee, Brian Stockert, Benhui Zou

RECORDER: Rosalinda Tovar

A) Call to order
1) Meeting called to order at 2:47pm
2) M/S to move minutes to end until a quorum is established (Lori Waite/ Erin Feld)

B) Information Items
1) Announcements- Any
   i) Calvin:
      (1) EOPS restoration of funding (to 2009 funding)
      (2) EOPS program participation has doubled from 600 to 1200 students
      (3) Based on historical date, there is an 88% retention rate (a closer look at historical data will be taking place to see accuracy/sustainability of retention)

      (4) President's Budget was released today
         (a) Calls for the elimination of GEAR Up grants
         (b) Proposes 10% cut to TRiO programs too
         (c) We will have to wait and see how it plays out in Congress

      (5) 1 GEAR UP Grant is ending but the timing works out very well with the launch of Palomar Promise and its integration with First-Year Experience
         (a) Students with whom Gear Up has been working since 6th grade will now receive
            (i) Financial support
            (ii) Transition/retention support through FYE

      (6) Working on a new grant to focus on Bonsall, Fallbrook, Rural Vista and Valley Center
         (a) These students will be taking BSI courses/ESL courses

   ii) Erin Feld
      (1) Online tutoring
         (a) Training is taking place regarding embedded tutoring
            (i) How to best utilize embedded tutoring

           (ii) Faculty participating
           (iii)Erin leaving the role of Tutoring Committee Chair, new chair will be announced at April meeting

2) Summer Bridge and FYE - Gabe
   i) Starfish: Palomar College will be implementing it this year
     (1) Starfish has 3 modules (Early Alert/ Customer Relations/Ed Plan & Degree Audit)
     (2) The possibilities are great in that the three modules work together. The potential to help with enrollment management is great.
     (3) The planning meeting for Starfish will begin soon (we may have some membership in that group from BSI)
   ii) Summer Bridge
     (1) Application is live
     (2) The focus of Summer Bridge is shifting given the changes taking place with multiple measures
       (a) Orientation to college
       (b) Gaining knowledge of resources available on campus
       (c) Getting ready for the Fall
       (d) Review content area to be prepared to do well in classes in the Fall (new students)
       (e) Gain confidence and preparation (for current students who may be struggling in these classes)
       (f) Based on multiple measures students are placing into levels above Summer Bridge eligibility

   iii) FYE
     (1) 373 applications collected to date. The goal is 1500+ (Last year August to February we received about 400 applications).
     (2) Outreach has not even begun in full force yet. We have contacted the 21 eligible high schools, we will coordinate efforts with Outreach and Assessment departments.
     (3) Priority Registration group 4 has been approved via the Registration committee. We will be better equipped for targeted registration assistance for the Spring semester.
     (4) FYE/Palomar Promise (PP) Reference Guide is available on the FYE website (we have been providing training to different groups on campus). Most recent changes will be uploaded on website
     (5) FYE is currently a secondary application, in the future we hope to move to integrate the FYE application into the Palomar College application (along with EOPS/TRiO/DRC).
     (6) In the future, integrate the scholarship application for incoming students. These pieces can be integrated in phases to help PC move into ONE application, smooth the process for students.

3) Learning Communities and Mentoring - Lori
   i.   Fall 2017 LC set
   ii.   PUENTE Program coming to Palomar College Fall 2017 (year-long set). Open to all students, but has emphasis on a certain ethnic group as part of the literature piece.
   iii.   Cinema with English
   iv.   Accelerated Math Gateways, in past has been topics course is now a LC.
   v.   Hoping for ESL pairings in the Spring.
   vi.   BIO 100, Reading 110, back by popular demand
   vii.   Future: Fall 2018, UMOJA will debut at Palomar College (planning is in the works).

4) Mentoring- Lori
   i) Start small and scale up
   ii) Cinema and English 10/ English 50 Learning Community: will implement a structured mentoring program

(1) Follow-up and connecting with students is the difficult piece
(2) Need 55 mentors for Fall 2017.
iii) Discussion on STEM Academies

5) TLC - Debra
   i. There are discrepancies in the TLC SM usage reports, Joh Lewis has been contacted to look into the matter.
   ii. TLC SM is currently working on a brochure that highlights all programs and services.
   iii. Staff is currently planning the FYE end of the year ceremony which will include (dinner, ceremony, and planetarium shows for students and families).
   iv. TLC Escondido:
      1) Math /English tutors very busy working with students
      2) Math: 422 tutoring sessions, 9,160 tutoring minutes
      3) Writing: 292 tutoring sessions, 9,719 tutoring minutes

6) BSI funding update- Shayla
   i. BSI 2.0 is coming

7) Adult Basic Education Block Grant (AEBG)- Barbara Blanchard/Suzanne Sebring
   i) Handouts: Funding guidelines: what can we do/ what can we NOT do/Approved methods of spending
   ii) Bear in mind what we can do has to be approved by our Consortia (despite being on this approved list)
   iii) One time funds available/ excess funds available because we have not filled the full-time/ part-time positions that were approved via the grant (currently using hourly employees).
   iv) Base allocation will be covered once we have full-time employees. Then "Real funding" will kick in.
   v) Added Reporting guidelines because they are aligning with Federal guidelines (pre-post testing).
   vi) Pre/Post testing aligning with College and Career Readiness Standards (training will be provided at the Summer Institute).
   vii) Any AEBG funded activities have been required to administer the "entry/exit updates" and "pre/post" tests: used as progress indicators to get supplemental WIOA (Workplace Innovation & Opportunity Act) funding
   viii)   ESL Faculty will be attending National Summer Institute, we would like to have Math and Reading represented, AEBG will cover expense to attend (June 13, 14, 15th/ Location: Garden Grove).
   ix) There will be a full-time team when the full-time staff are hired. This is part of the Consortia Plan in our region.
   x) There are many opportunities where AEBG can intersect with BSI as long as we do not supplant funds.

C) **Approval of Minutes: no quorum established, minutes could not be approved**

5) Approve Minutes of November 17, 2016
6) Approve Minutes of February 16, 2017

D) **Action Items**
1) None

E) **Adjournment**

Next Meeting: April 20, 2017 in NS 145 to experience active Learning Environments