



Basic Skills Initiative Committee

August 20, 2015

Approved Date: 09/17/15

MEETING TYPE: ☒ Staff
☐ Product/Project
☐ Special

Starting Time: 2:00 p.m.
Ending Time: 3:30 p.m.
Place: H-306

CHAIRS: Cindy Anfinson and Lawrence Lawson

Members Present: Cindy Anfinson, Dana O'Callaghan, Shayla Sivert, Kelly Falcone, Jorge Villalobos, Jennifer Backman, Cindy Torgison, Calvin One Deer Gavin, Mollie Smith, Erin Feld, Ruth Barnaba, Nimoli Madan, Melinda Carrillo, Kevin Kearney

Members Absent: Lawrence Lawson, Dan Sourbeer, Debra Avila, Brian Stockert, Lee Chen, Lori Waite, Cecilia Rocha, Anel Gonzalez, ASG Representative

RECORDER: Rosalinda Tovar

A) Meeting called to order by Cindy Anfinson at 2:10pm

B) Minutes

- 1) Approve Minutes of April 16, 2015

C) Introductions

D) No Action Items to address at this time

E) Information Items

- 1) Basic Skills Action Plan: Timeline- Shayla

Every year we have to put together a Basic Skills Expenditure Plan & Basic Skills Action Plan for the next year. The plan needs to go through the Basic Skills Committee, Faculty Senate, VP's, President, etc. The Chancellor's Office has made changes; thus the process is a bit more complicated than in the past. The format is the same but the collection of data is a bit different.

The report needs to be at Chancellor's Office by October 1st. We need signatures by September 29th, and we can submit it electronically. We will bring it to Basic Skills for a second reading by September 17th; there will be a bit of overlap with the Faculty Senate approval

Shayla, Cindy and Lawrence will continue to work on the narrative. We will email the document to the committee and are asking for feedback initially through email. We will need to also discuss goals for the coming year, at some point.

Categories:

- A. Programs/ Curriculum Planning & Development
- B. Student Assessment
- C. Counseling
- D. Tutoring

- E. ?
- F. Instructional Supplies & Materials

- G1. Coordination
- G2. ?
- G3. Professional Development

Discussion occurred regarding basic skills classrooms and how we can create active learning environments. When we look at the entire budget, will this be a priority. There is the possibility of setting up such classrooms as part of the PRP; discussion is needed at the department level.

We will want to set up a process for sending ideas for projects/travel to the committee to give us a general idea of how we want to spend the money. SSEC has a funding form. Should we do something similar?

- 2) Active Learning Workshop/Professional Development: Steve Burgess
½ day workshop opening available on Friday 10/30 for \$2900 (instead of \$5000)
Kelly will submit a proposal.

BSI faculty all teach BSI students. Argument has been made that we all work with such students.

- 3) Conference for Learning Centered Educators
 - i) Conference in Fall 2015. Registration is \$40. Presenters get a \$40 gift card; proposals are on the website. Need help promoting event. Some sessions will be discipline specific.
- 4) Summer Bridge and FYE Update - Cindy
 - a. FYE: backpack with resources, folder, goodies
 - i. We have a Facebook page ☺
 - ii. Student Ambassadors were great with our students and parents @ Orientation
 - iii. FYE Orientation
 - iv. 324 Apps
 - v. 292 eservices
 - vi. Manual applications
 - vii. Students brought friends to Orientation and they signed up too!
 - viii. 165 attended/ 159 students did not attend (Need help reaching our students!)
 - a. Focus on the full timers
 - b. Suggestion to use Survey Monkey (still interested? Why, why not? Anonymous)
 - c. TEDV group: focus on students who are not part of other programs
 - d. Ambassadors: "Inreach"
 - b. Summer Bridge
 - i. ESL (SM school district calendar conflicted with SB ESL)
 - a. (55) 13 started 13 ended/ 8 placed higher: 61.5%
 - b. (101) 18 started 18 ended/ 11 placed higher: 61.1%
 - ii. Math Jam 1
 - a. 78 applications, 54 enrolled, 39 attended
 - b. Lost many to paperwork, k-12 form, holds, application update (get this filled out prior to testing at schools, prior to last 4 weeks of schoolyear)
 - iii. Math Jam 2

- a. 167 applications, 101 enrolled, 82 started, 80 completed, 71 placement, 57 moved up at least one level (80.3%)

5) TLC Update – Debra

i) Escondido

- a. Tutoring schedule
- b. Tutorial Specialist has been hired, Mario Martinez!
- c. Counseling available
- d. Classroom presentation about its services

ii) San Marcos

- a. Counselors are very busy/ booked full week out
- b. Our TLC Counselors are Dana O’Callaghan, Letty Aguirre, Charles Alexander, and Raquel Mendez-Chavarria
- c. Workshop given by Counselors are in progress
- d. Foster Youth Program moved out of TLC back to EOPS/ new Coordinator
 - 1. Few counselors hired to work with FFY/FY (SSSP Funds)
 - 2. Temporary funds, as funding permits

6) Report on-line Tutoring – Erin Feld

Pilot: Math/ English

4/5 Camp Pendleton/ Online classes

Students will log on through Blackboard and use World Wide Whiteboard

All of our tutors are M-Th or M-F.

7) First-Year Seminars: pros and cons; postponed to next meeting.

F) Activity

1) Other

- a. Jorge attended Mira Costa’s “Welcome Days”
 - i. Workshops scheduled based on student responses to surveys, change every semester. Staff very friendly and helpful.
 - ii. Advertising through “Pandora”
- b. Cindy, Shayla, others attended “Teaching Men of Color Conference”
 - i. Funded through Student Equity \$200. Attendees are reimbursed upon completion of the course.
- c. First-Year Seminar brainstorming
 - i. Quest for the Best (SDSU)
 - ii. Certificate of Completion
 - iii. \$100 offered for completing at SDSU
 - iv. Leadership—first year topics

2) Adjourn

Next Meeting: September 17, 2015