



Basic Skills Initiative Committee

August 22, 2014 Minutes

Approved Date: September 18, 2014

MEETING TYPE: ☒ Staff
☐ Product/Project
☐ Special

STARTING TIME: 2:00pm

ENDING TIME: 3:30pm

LOCATION: AA-140

Co-Chairs: Cindy Anfinson, Lawrence Lawson

Members Present: Cindy Anfinson, Lawrence Lawson, Melinda Carrillo, Lee Chen, Nimoli Madan, Kelly Falcone, Shayla Sivert, Debra Avila, Erin Feld, Ruth Barnaba, Cecilia Rocha, Mollie Smith,

Members Absent: Marlene Forney, Patrick O'Brien, Lori Waite, Erica Duran, Richard Borden, Brian Stockert, Calvin One-Deer Gavin, Anel Gonzalez, Berta Cuaron or designee

Guest(s): Rosalinda Tovar

Recorder: Rosalinda Tovar

Cindy Anfinson called the meeting to order at 2:05pm.

Introductions

Cindy Anfinson and Lawrence Lawson are the Co-Chairs for the BSI Committee.

Reports

BSI Allocation Report-- Shayla

Shayla presented the latest version of the BSI Allocation Report via PowerPoint. At this meeting we went over the report; at the next meeting, the members will vote. Several groups have been working on the report thus far: the Chairs of the Reading, ESL, English and Math Departments, the TLC Workgroup, and the BSI Committee.

Shayla will send out electronic copies of document so that committee members can send comments to Shayla ASAP. The timeline for submission of the report was discussed. The report is due in the Chancellor's Office on Friday October 10th. The goal is to have the report through the senate no later than Tuesday 10/07/14. The report then needs to go through the BSI Committee, Faculty Senate, VP Perez, VP Cuaron, and then to President Deegan.

Our next committee meeting is Thursday 09/18/14. Shayla reminded committee members that this was still a DRAFT and went through the document with the group. Shayla noted that the three (3) long-term goals will remain the same as last year's:

1. Increase success rate of first-year students in math courses below transfer level
2. Of those students who enroll on ESL 101, increase the percentage who are eligible to enroll in English 100 within 3 years.
3. Pilot activities and programs designed to help students progress successfully through the English sequence.

The action plans and measurable outcomes for each of these areas were discussed.

TLC Update-- Debra

Debra reported that, for Escondido, tutoring was to begin week 2 and that she had added more tutoring and tutors based on student requests, especially in math. She has added a PSYCH 105/SOC 205 tutor as well. The staff will be making class presentations for the next 2 weeks, and she is currently working on workshop schedules, in particular with the Career Center to finalize workshops for October. The following transfer workshops are in place: CSU -- Tuesday 10/14 and UC -- TBA November.

There will be 1 counselor on duty on Wednesdays: Cari Martinez. She is still looking for a counselor for the Tuesday evening 5.25 hour shift. EOP&S needed office space for a counselor in Escondido. Karmi Minor Flores will be serving EOPS population (on Mondays) and will also work as an FYE counselor in San Marcos.

In San Marcos, the LC classes have started. The TLC provided snack breaks for FYE Welcome Week. She is still working on workshops for FYE SM TLC.

There is a need for technology workshops, but we need to figure out ways to attract FYE students. Faculty & staff need additional training on technology, SMART screens...

TLC Hours

Esc: MTW—9:00am-7:30pm Th—9am-5pm Fri: 8am-4pm

SM: M-Th—8am-7pm Fri—8am-4pm

Approval of minutes: motion to approve/second: Erin/Melinda

Correction:

ESL Night: "ESL Recognition Night" Tuesday 05/13/14 8:00-10:00pm

Minutes approved 2:50pm

Learning Communities, Village Mentoring Program, FRC-- Lawrence

- 10 learning communities/ 8 foundational skills LCs
- 2 transfer level LCs
- 519 students enrolled
- Courses 83% filled (519 Ss/626 spots) as of 08/21/14
- 6 depts. Involved (English, Reading, Counseling, Math, Health, and ESL)
- 14 instructors involved
- 9 embedded tutors involved

Goals for Fall 2014/Spring 2015

- Increase LC offerings by 20% over Fall 2014
- Deadline: Make Spring 2015 Links by 09/04/14
- Increase General Campus Awareness of LCs via Events, Classroom Pitches, Bookmark flyers

- Sell more faculty/depts. On the value of LCs for our students.
- Increase overall LC fill by 5% over Fall 2014
- Question for the group: thoughts on a video campaign for faculty explaining LCs, LC benefits, faculty role, and how to create one
 - Staff need to know about it too; don't limit it to staff
 - E-TV student projects
 - Different versions: faculty/staff
 - Extra credit for students?
 - New students/returning students: different versions
 - Lawrence present at department meetings/ other group members present → get dept. chair approval to attend meetings

Village Mentoring

Village Mentoring Program (VMP) at Palomar seeks to enhance the retention and completion rates of First-Year Experience (FYE) students by facilitating intentional, integrated, collaborative, and academic support.

FYE students are matched with mentors from a pool of Admin/Faculty/Staff/student mentors. Mentoring groups meet (1-1 or group) a minimum of three times a semester for 30 minutes. Mentors/mentees keep in touch with VMP Coordinator to provide ongoing feedback on sessions as well as to get concerns/questions addressed.

Fall 2014 Progress Report

- 100 FYE students expressed interest, 20 currently signed up through online process
- 21 Admin/Faculty/Staff/Students applied to be mentors
- www.palomar.edu/villagementoring hub of VMP info
- Training being developed for mentors. MD-104 Friday 08/29/14 9-12:30pm. Mentors will also need to complete Clery training
- Mentee Handbook being developed

Faculty Resource Center

Draft List of Programs Hosted in FRC:

- Learning Communities
- Village Mentoring Program
- Collaborations & Teaching Squares
- PD Workshops Focusing on Innovation And Technology in teaching
- Active Learning Leaders
- Resources for Faculty
- TLC Workgroup and Basic Skills Conversations

Fall 2014 Goals:

- Begin hosting events in FRC (FRC-Sponsored Events, PD Events Centered on Innovative Teaching, Basic Skills/TLC Workgroup Events, etc.)

- Host an “Open House” so faculty can know what the FRC is all about
- Improve resources available in FRC—bring a book party, bring a resource!

Need to work on a process to check out books to faculty and students. Notify Shayla if the TLC needs specific titles.

Summer Bridge & FYE—Cindy

Summer Bridge

- First year for Write On, English Program. Instructors: Sue Zolliker & Fergal Odoherty.
 - Room for 25, 23 enrolled, 14 placed higher (61%)
 - Pretest Average Reading 7.8/ Posttest Average Reading 9.4
- Math Jam: 5th year, Instructors: Mathews Chakkanakuzhi and Juan de la Cerda Noguez
 - Room for 120, 113 applied, 103 completed program
 - 85 students retook placement at end of program, 57 placed higher. Of the students that retook the placement 67% placed higher. Some students took Math Jam to review and did not want to retake the placement test.
 - Reading pretest average: 10.34/Posttest 11.77
 - Many of these students also took WriteOn or ESL Jam
- ESL Jam, Instructors: Lawrence Lawson & Lee Chen
 - ESL 55/ 18 students finished, 6 placed higher
 - Reading pretest average: 4.8/Posttest 10.0
 - ESL 101/11 students enrolled , 5 placed higher
 - Reading Pretest average: 5.08/Posttest 11.7
- Counseling Component
 - Counselors: Katie Morris, Dana O’Callaghan and Letty Aguirre
 - Counselors met with all students who did not have an ED Plan and made sure they got one!
 - Rooms used: P-30 and the TLC Classroom to meet with students

First-Year Experience

- 296 Applications for FYE Program, Goal was 300, we’re almost there. We are accepting applications until Friday 08/29/14
- 2 formal orientations for incoming first year students.
 - Tuesday 08/12/14 from 8:30-12pm : 72 students attended, 18 family members signed up to attend
 - Wednesday 08/13/14from 4:30-8:00pm: 72 students attended, 40 guests signed up to attend
- Event included:
 - Breakfast or dinner & dessert
 - Welcome from President Deegan, VPs Cuaron & Gonzales and Dean Sivert
 - Campus tour that integrated three workshops (Career Services Center, Intro to Blackboard/eServices/Palomar Email, and Time Management)
 - FYE backpack, planner, USB drive, school supplies
- 1-hour make-up orientations being held during weeks 1 and 2 of Fall semester: Counselors conducting with assistance from TLC staff

Math Readiness Camp

- Math Jam in Summer Bridge is at capacity: lack of computer lab space availability for 6 hours a day during the summer
- Continuing students & veterans: not as likely to commit for long days, 3 weeks, program not payable by VA
- Program ran 2nd, 3rd week of Summer 2014
- 0.5 unit class: Math 47A: Instructor/Mathews Chakkanakuzhi/ 3 tutors from Math Center
- Camp: Tuesday-Friday 9am-3pm, ½ hour lunch break. Instructor reported attendance was good and most students stayed for the entire six hours daily.
- 22 students enrolled, 19 finished program
- 7 of 19 DID NOT take placement test, 2 intended to review math, 5 intended to attend Math Jam in Summer Bridge
- 12/19 students took placement test, 10 placed higher (10/12 =83.3%)
- 16/19 initially placed into Math 15 or 50
- 17/19 of Math Readiness Camp participants completed their goal:
 - Goal: higher placement→10/19 attained their goal
 - Goal: continue to SB Math Jam→ 5/19
 - Goal: review math and be better prepared for Fall classes(no intention of retaking placement test)→ 2/19
- Proposing a few changes for next year
 - Three-week intersession course in weeks 2, 3, and 4.
 - Time frame: 4.5 hours/day
 - Need to pull assessment results and last math course taken to ensure accuracy of data.

In May, the committee proposed an idea on “Advice for a new BSI Committee member,” which we will discuss at next meeting

If anyone has ideas on workgroups that can be implemented, please let Cindy know.

Next Meeting September 18th 2:00 – 3:30pm, H-306

Meeting adjourned at 3:30pm