



**Basic Skills Initiative / Hispanic Serving  
Institution Committee**  
*May 08, 2014 Minutes*

*Approved Date: 08/21/2014*

**MEETING TYPE:** ☒ Staff  
☐ Product/Project  
☐ Special

**STARTING TIME:** 2:00pm

**ENDING TIME:** 3:30pm

**LOCATION:** AA-140

**Co-Chairs:** Cindy Anfinson, Patrick O'Brien

**Members Present:** Cindy Anfinson, Patrick O'Brien, Melinda Carrillo, Lee Chen, Nimoli Madan, Perri Larson, Shayla Sivert, Juan Rivera, Debra Avila, Anel Gonzalez, Richard Borden, Cecilia Rocha, Mollie Smith,

**Members Absent:** Leanne Maunu, Marlene Forney, Lawrence Lawson, Sonia Gutiérrez, Wendy Nelson, Wendy Kinsinger, Lori Waite, Erin Feld, Ruth Barnaba, Erica Duran, Calvin Onedeer Gavin, Brian Stockert, Katelynn Morikawa, Berta Cuaron or designee

**Guest(s):**

**Recorder:** Anel Gonzalez

Cindy Anfinson called the meeting to order at 2:05pm.

**MSC Borden/Madan** to approve the minutes of April 7, 2014, as is.

## **Reports**

### **FRC & Learning Communities**

Patrick passed out the latest version of the Learning Communities for Fall 2014.

Patrick also reminded everyone that Lawrence Lawson will be his replacement working with FRC, LC, and Village Mentoring. Patrick will remain on this committee as a member of the Counseling Department.

### **Summer Bridge & FYE**

Cindy reported on the numbers for Summer Bridge 2014: Write On is full with 27, Math JAM has 104, and ESL has low enrollment with 14 for ESL55 and 7 for ESL101. We met with ESL Department to discuss new outreach methods for that population.

FYE Applications have been coming in; we are hoping to reach our goal of 300 FYE students this fall. Patrick has been advocating for the program with his counseling peers.

### **Other Reports & Activity**

#### ***BSI Action plan***

Shayla reported that the TLC Workgroup will be to put together a draft of the BSI Action plan during the summer for next year. The plan then will be sent to the BSI Committee, Faculty Senate, and SPC for approval before going to the Chancellor's office.

### ***Student Equity Committee***

Several BSI committee members will meet over the summer to participate in the Student Equity Committee workgroup. The members of the group will recommend actions and topics that will be sent to the Chancellor's Office as part of the Palomar College Student Equity Report (VP Gonzales attended the meeting in April to discuss details).

### ***2013-2014 Accomplishments***

Patrick presented a PowerPoint showing all the accomplishments of the BSI committee for the 2013-2014 Academic year. Completion of the updated governance structure of the committee was among the many accomplishments that derived from the group. Patrick will send everyone the presentation.

*Next Meeting August 21, 2014 2:00 – 3:00pm*

*Meeting adjourned at 3:15pm.*

**Activity**

Slide Show of Accomplishments – Patrick put together a great presentation pulling together all the accomplishments for the BSI Committee. Here are some highlights:

- ✓ FYE – launched 104 students. 88% retention
- ✓ Revised – Governance Structure for BSI Committee
- ✓ BSI Allocation Report – went up about 60K
- ✓ Student Success Initiative
- ✓ Faculty Resource Center – using the FRC
- ✓ Cindy Presented the History of BSI
- ✓ Video of Terry O'Banion – taking and implementing ideas
- ✓ Tour of TLC San Marcos
- ✓ 3SP & Student Support re-defined

**Announcements**

Tardes de Familia – May 2<sup>nd</sup> 6pm – 8pm at the Student Union

ESL Night – at Student Union

The meeting adjourned at 3:18 p.m.

Future Meetings – The May meeting will be held the second Thursday of the month on May 8, 2014 from 2:00pm – 3:30pm.