



**Basic Skills Initiative / Hispanic Serving
Institution Committee**
November 21, 2013 Minutes
Approved Date: January 16, 2014

MEETING TYPE: Staff
 Product/Project
 Special

STARTING TIME: 2:00pm
ENDING TIME: 3:30pm
LOCATION: AA-140

Co-Chairs: Cindy Anfinson, Patrick O'Brien
Members Present: Patrick O'Brien, Cindy Anfinson, Melinda Carrillo, Erica Duran, Lori Waite, Lawrence Lawson, Lee Chen, Erin Feld, Sonia Gutiérrez, Shayla Sivert, Calvin One-Deer Gavin, Anel Gonzalez, Katelyn Morikawa, Cecilia Rocha, Brian Stockert, Mollie Smith, Richard Borden, Leanne Maunu
Members Absent: Perri Larson, Marlene Forney, Nimoli Madan, Debra Avila, Ruth Barnaba, Wendy Nelson, Wendy Kinsinger, Berta Cuaron or designee
Guest(s): Jeanna Pina-Bayaca
Recorder: Anel Gonzalez

Cindy Anfinson called the meeting to order at 2:09 p.m.

Cindy led a brief introduction and welcome.

MSC O'Brien/Gutierrez to approve the minutes of October 17, 2013, meeting as presented.

A Brief History of BSI Committee

Committee members were presented with a PowerPoint that covered funding of categorical programs throughout the state . BSI funds programs for students who are not performing at college level and each college decides how to spend their allocation. This year's BSI allocation to Palomar College is \$136,000. Palomar began receiving BSI funds in 2007. Currently, BSI is mainly funding counseling and tutoring, which have been identified by the state as the two most successful initiatives for student success. Cindy will send the committee the presentation.

Coordinator Reports

Learning Communities & Faculty Resource Center

Patrick reported that enrollment for Learning Communities has been low; low enrollment has been a trend campus-wide. Lawn signs with QR codes have been ordered and will soon be around campus.

Tutoring Committee

Lee reported that the Tutoring Committee presented to Faculty Senate. He also noted that all the sandwich signs are out in the different tutoring areas throughout campus.

Summer Bridge

Cindy updated the committee on the planning for ~~SB~~ Summer Bridge 2014 to include English, ESL and Math JAM. Math rooms are a bit up in the air because of the Math Department move, and math classes may take priority over the rooms Math Jam had reserved. We are currently looking for other alternatives; the worst case scenario may be to scale down Math Jam.

FYE

Cindy reported that our final number of students participating in FYE 13-14 is 104. All but 7 have current educational plans with many having 4 – 6 semester ed plans. FYE held 3 Spring registration workshops where students were able to receive help from FYE counselors and staff as well as financial aid/admissions staff. Calvin asked how many FYE students were also part of SB. Anel will have those numbers at the next meeting. Anel also mentioned that we do have data from other programs that students currently participate in such as TRIO/SSS, EOPS, etc.

High School Counselors' Conference

Patrick and Cindy reported that they presented on FYE, LC and SB along with another Math instructor, Mark Clark. The presentation received a lot of good feedback.

Meeting with VP Student Services Adrian Gonzales

Patrick and Cindy reported that they met with VP Gonzales to introduce the BSI Committee. Patrick will email the committee a presentation that VP Gonzales presented to the Faculty Senate. VP Gonzales is aware and supportive of the committee. He is creating a taskforce to address SSSP mandates; Palomar's program plan must be turned in to the state by October 13, 2014.

Action Item

Revised Basic Skills Governance Structure

Patrick reviewed the changes and additions that the committee suggested during the last meeting. Discussion on the reporting relationship of the committee included whether it was appropriate for the Basic Skills Committee/Title V to report to SPC or continue to report to Faculty Senate. After discussion, it was decided to cross out reporting relationship to SPC from the structure. Calvin suggested that funding for Basic Skills may be an issue in the future, which is why we may want to add to look for resources/funding in the structure. The committee felt that we could continue to look for resources but that it should not be in the governance structure. This discussion led to a larger discussion regarding Basic Skills. It was decided that basic skills programs will be a need for the long run and therefore should not be tied to BSI categorical funding or any specific funding. Richard suggested that the word "initiative" be removed as well as any reference to funding from the governance structure. Molly also said that we need to differentiate between "basic skills," "developmental skills," and/or "pre-collegiate." Since there are so many labels out there from local, state and federal sources, it was suggested that the BSI Committee come up with a definition of what "basic skills" refers to for the purpose of the committee. Molly would like to take the lead in coming up with a draft of the definition to present to the committee. This discussion was tabled and will continue in January's meeting.

Activity

Patrick led an activity in which he showed clips of Terry O'Banion lecture video and asked the committee to think of innovative AND collaborative practices that would lead to student success. Homework for the committee is to review the video and PowerPoint that Patrick will be sending out.

Announcements

Cindy announced that we do not have a move-in date for TLC as of today. We hope that it is before the winter break. We have communicated the fact that we have Learning Community classes scheduled to begin on the 13th at the TLC.

The meeting adjourned at 3:27p.m.

Next meeting will be January 16, 2014.

