



**Basic Skills Initiative / Hispanic  
Serving Institution Committee**  
*February 21, 2013 Minutes*

<b>MEETING TYPE:</b>	<input checked="" type="checkbox"/>	Staff	<b>Starting Time:</b>	2:00 p.m.
	<input type="checkbox"/>	Product/Project	<b>Ending Time:</b>	3:30 p.m.
	<input type="checkbox"/>	Special	<b>Place:</b>	AA-140

**Co-CHAIRS:** Gary Sosa, Cynthia Anfinson, and Patrick O'Brien

**ATTENDANCE:** Gary Sosa, Patrick O'Brien, Cynthia Anfinson, Leanne Maunu, Debra Avila, Shayla Sivert, Marlene Forney, Erin Feld, Lee Chen, Richard Borden, Melinda Carrillo, Lori Meyers, Mollie Smith, Perri Larson, Wendy Nelson

**GUEST:**

**ABSENT:** Sanchez, Jacobo, Kinsinger, One-Deer Gavin, Castillo, Gonzales, Barnaba, Rocha

**RECORDER:** Terri Wallace

**Approval of February 21, 2013 Minutes**

MSC: O'Brien, Nelson

**Coordinator Reports**

Patrick O'Brien shared a handout that highlights the twelve Learning Communities scheduled for Fall 2013. Beginning with Fall 2013 no stipends will be given for the collaborative/counseling hours. Patrick will be attending the Southern California BSI Coordinator Event on May 3<sup>rd</sup> at Rio Honda College and the LINKS VII, "A Look at Successful Completion Agenda Programs", on May 17<sup>th</sup> at East Los Angeles College. Next Patrick will be focusing on Spring 2014 Learning Communities.

Cynthia Anfinson reported that 183 Summer Bridge applications have been received as follows; sixty-one for ESL, fifty-four for Math Jam I and sixty-two for Math Jam II. Four Financial Aid workshops were scheduled for the upcoming Summer Bridge students; however, two were cancelled due to low interest. Cindy is meeting with faculty for 2013 SB and will continue contacting students.

Leanne Maunu reported that she has finalized the agenda for Fall 2013 plenary which will be held in the Student Union and a slide show will showcase various areas around campus. Friday, September will be the field Trip to Homeboy Industries, which was originally scheduled this spring. On Course II Workshop will be held Tuesday, July 30<sup>th</sup> through Friday August 2<sup>nd</sup>. The workshop is book at its capacity of thirty-six participants.

Debra Avila reported on the activities at the Escondido TLC Time Management Workshop is scheduled on April 24<sup>th</sup> and "Resume / Interview Strategies is scheduled for April 30<sup>th</sup>". Also, two ESL workshops will be offered in May.

Gary Sosa reported that the "Tutoring Workgroup" that has been meeting informally for three years about issues common to all tutoring locations. Tutoring has become more prominent and will be on the Academic Senate Meeting agenda this upcoming Monday for the approval of becoming a sub-committee. The workgroup is hopeful that becoming a senate committee will have a stronger voice across campus. Currently The Tutoring Workgroup reports to the Basic Skills Committee which reports to the Academic Senate. Gary is working on

the FFE's (Furniture, Furnishings and Equipment) list needed for the San Marcos TLC. The process began three years ago and needs updating to meet the current needs of the TLC since it's function is different from the Escondido TLC. Job announcements will go out through the Academic Senate for the continuing Faculty Resource Coordinator with 40% release time and the First Year Experience Coordinator with 60% release time.

Mollie Smith questioned Gary Sosa the reasoning of having the Tutoring group becoming a sub-committee that reports to the Academic Senate Committee. Her thoughts being that the group sounds more of an operational group that directly supports students. Discussion followed as to who the formalized Tutoring group should report to. The action of taking the Tutoring group for approval as a sub-committee of the Academic Senate is postponed due to further discussion.

Gary Sosa asked the group to consider the future of the BSI.HSI Committee, since the HSI grant will be ending September 30, 2013. This means that some of the committee's roles, duties and products will need to be revised and the committee name will need a new name. A suggestion by Richard Borden was to call the committee Student Success and Retention Initiative (SSRI). The BSI.HSI Workgroup will discuss the committee roles, duties, and the committee name and bring the information back to the committee in May for further discussion and approval.

Cindy Anfinson followed-up on the "Student Services Project" activity from Fall 2012. This committee activity looked at the needs of Hispanic / low-income / first generation students. The strongest concerns and needs for the students are childcare and carpooling. Cindy and Patrick met with Sherry Titus, Director of Student Affairs to talk about these needs. These needs are addressed by a bulletin board that lists resources for students. Another idea for the students and family is to have a Family Day and have it run similar to a plenary on a non-instructional day with campus tours. This event could possibly have a visit from President Deegan, Financial Aid component, and breakout sessions on the value of education. We would like to have professors facilitate short lectures with parents and students moving from room to room, which would demonstrate what students experience at college. This event will need planning, coordination, and staff to make it happen for August 2014. Richard Borden suggested that this "Family Day" be held in the month of April, before the Fall enrollment begins. AB 540 students and their families can be hesitant to such activities, so it's important to offer sensitivity and comfort for the families.

The meeting adjourned at 3:25 p.m.