



**Basic Skills Initiative / Hispanic
Serving Institution Committee**
October 18, 2012 Minutes

MEETING TYPE:	<input checked="" type="checkbox"/>	Staff	Starting Time:	2:00 p.m.
	<input type="checkbox"/>	Product/Project	Ending Time:	3:30 p.m.
	<input type="checkbox"/>	Special	Place:	AA-140

Co-CHAIRS: Gary Sosa, Cynthia Anfinson, and Patrick O'Brien

ATTENDANCE: Gary Sosa, Patrick O'Brien, Cynthia Anfinson, Leanne Maunu, Debra Avila, Shayla Sivert, Marlene Forney, Pam McDonough, Erin Feld, Lee Chen, Cecilia Rocha, Wendy Nelson, Rodolfo Jacobo, Nimoli Madan, Perri Brock, Calvin One-Deer Gavin, Richard Borden, Wendy Kinsinger

GUEST: Jeanna Pina, Jessica Perez Ambrocio, and Michael Large

ABSENT: Barnaba, Meyers, Spirito, Castillo, Smith, Sanchez, Carrillo, Cuaron, Halttunen, Borden

RECORDER: Terri Wallace

Approval of September 20, 2012 Minutes

MSC: O'Brien, Nelson

Coordinators' reports

Patrick O'Brien reported that he went to the September 28th BSI Coordinator Meeting, where the BSI Allocation report was being discussed. At this meeting, participants were advised not to include numbers or percentages as a part of their goals for the purposes of this report. On October 12, 2012, Patrick attended the California Learning Communities Consortium meeting, where participants collaborate with program leaders and coordinators, share what's happening in Learning Community programs across the state, and share Learning Community best practices. Patrick also reported that registration for Spring 2013 is set for December 4, 2012 and that registration for Fall 2013 is set for July 1, 2013.

Gary Sosa reported that he is working with the Palomar Communication's Department on the tutoring promotion page for the Spring 2013 class schedule. Fliers are being created, and he is considering the idea of having the Telescope write an article or press release on our tutoring services. A tutoring blog is being considered for the tutors to communicate with each other on how they handle students. The blog will also provide training, which is part of the CRLA Certification.

Cindy Anfinson reported she is making her second round of requests to the faculty for information about 2012 Summer Bridge students. Cindy reported that she and Jeanna Pina have been working on the Summer Bridge and First Year Experience (FYE) webpages and that they have created the first Summer Bridge newsletter. Cindy mentioned that she, Patrick, and Shayla had worked together on submitting a request for SPPF funding re: Summer Bridge.

Leanne Maunu reported that Friday, February 1st, is the big Professional Development conference at Cal State San Marcos entitled "Teaching the 21st-Century Student." From July 30-August 2, 2013, Palomar will also host an "On Course II" workshop with Dr. Skip Downing as the facilitator. Leanne announced that grants are available through the North County Higher Education Alliance (NCHEA), and noted that the criteria for applying

for the grant have changed a little; the focus is on projects that promote faculty collaboration, working with veterans, and student interaction.

Dean Shayla Sivert reported that all of the affected department chairs had seen and agreed with the goals and activities as written in the 2012-2013 BSI Allocation Report. She also reported that a list of staff needed for the San Marcos TLC was submitted through the PRP process. All positions need institutionalization and Dean Sivert is working with Dean Sourbeer and Molly Smith creating a proposal that addresses funding for the next four years.

Michael Large from Institutional Research and Planning presented an interesting report of BSI data on success/retention/persistence regarding Hispanic student progression through math courses. The written data was made available to all committee members via email.

Gary Sosa informed the committee on two local area conferences in November:

California Hispanic Serving Institution (HSI)
Research Collaboration Conference
February 20-21, 2013
Disneyland Hotel, Anaheim, CA

LINKS VI – Powerful Classrooms: Generating Connectivity Across the Curriculum
November 2, 2012
Location: Irvine Valley College
Time: 8:30 – 3:30 pm

The committee broke into groups to work on a brainstorming activity to discuss “What ideas do you have for your discipline/division/area of support our students at Palomar who face the kinds of issues typically faced or low-income students”? These issues may include nutrition, internet access at home, money for books, quiet area to study in, and difficulties with financial aid. Here is what the committee came up with:

1. Student Activities

- A book club
- A Latino Speaker’s Bureau, to consist of authors/poets, successful former students, current potential student leaders
- Student clubs – career, business
- Palomar College Resource Fair – with food and music
- A carpool/babysitting/network system for students

2. Instruction

- Get to know our students’ names, goals, etc. perhaps by using a survey on the first day of class
- Work with pre-course surveys or counseling inputs
- Scaffolding – for students to “plug into”
- Give (new) students more/clearer expectations
- Find more time or strategies to fit it in
- Build community by groups; extra credit
- Study guides/”pre” draft – to support “learning challenged”
- Index card inputs (anonymous) to provide examples
- TIDES and On-Course activities
- Syllabi – use tutoring, do FAFSA, do Ed Plans
- Themes throughout the semester; connections to personal lives
- 21st century students: rewards, satisfaction (Noel Levitz Student Satisfaction Survey with results and reports)
- P.D. strands for the year, such as Students from Class of 2020

3. Student Services

- Raise awareness of loans, such as those that cover lab fees, books, etc.
- Peer mentors
- Faculty make students aware of resources; faculty are often the first “touch point” for students
- Campus tours for faculty/staff/students; faculty knowing what and where things are on campus will help them direct/advise students
- More classroom visits from Student Services
- Promote that we have Spanish speaking staff
- Promote ownership of the college experience to students
- Product information videos, 5 minutes or so in length for students/faculty
- Faculty could show these videos at the start of class while students are getting settled in
- “Go where they know my name”
- Hispanic Student Forum

4. Family and Social Support

- Palomar Staff and faculty to become knowledgeable about community resources (shelters, food banks, other): a repository for this information at Palomar
- How can we involve the families? Discuss the importance of education and to be supportive of their student’s education
- Day and evening events for families
- Start early (before college) with outreach about the educational process
- Student/Peer Mentors
 - Class to become a peer advisor and receive units
 - Cooperative education – units
 - Student groups and student leaders
 - Advertise to CSUSM for peer mentors, specifically those who were Palomar students who transferred to CSUSM successfully
- Marketing – such as creating videos in both English and Spanish featuring success stories of students and spotlighting their families

The committee meeting ended at 3:30pm. Our next meeting is scheduled for Thursday, November 15, 2013.