



**Basic Skills Initiative / Hispanic  
Serving Institution Committee**  
*April 19, 2012 Minutes*

<b>MEETING TYPE:</b>	<input checked="" type="checkbox"/>	Staff	<b>Starting Time:</b>	2:00 p.m.
	<input type="checkbox"/>	Product/Project	<b>Ending Time:</b>	3:30 p.m.
	<input type="checkbox"/>	Special	<b>Place:</b>	AA-140

**Tri-CHAIRS:** Gary Sosa, Judy Wilson, Theresa Hogan-Egkan

**ATTENDANCE:** Gary Sosa, Judy Wilson, Theresa Hogan-Egkan, Leanne Maunu, Shayla Sivert, Cindy Anfinson, Marty Furch, Gabriel Sanchez, Nimoli Madan, Calvin One-Deer Gavin, Pamela McDonough, Lee Chen, Erin Feld, Ruth Barnaba, Mollie Smith, Lisa Faas, Perry Brock, Rodolfo Jacobo, Melinda Carrillo,

**GUEST:** Jeanna Pina

**ABSENT:** Cuaron, Morrow, Meyers, Kinsinger, Spirito, Borden, Halttunen, Rocha, Orozco

**RECORDER:** Terri Wallace

**Approval of March 15, 2012 Minutes**

MSC: Anfinson/Maunu

**Coordinator Reports**

Gary Sosa acknowledged the accomplishments of outgoing BSI.HSI coordinators Theresa Hogan-Egkan and Judy Wilson. Cindy Anfinson was welcomed as the new First-Year Experience Coordinator. Gary also reported on the Escondido TLC explaining that the Math and English tutors have been very busy and that instructors have been holding office hours in the TLC. Math tutors have been highly requested and Calvin Gavin and Jessica Ambrocio Perez have been able to fill in as math tutors. Debra Avila shared that they are trying to increase instructor presence in the TLC; they are working on a flyer to distribute to faculty at Escondido so that faculty are better informed about the services offered in the TLC.

Leanne Maunu told the committee that she is working on the Fall Professional Development Workshop Schedule and plenary activities. Leanne reminded everyone about the two summer "On Course" workshops August 1-3, 2012. A refresher / follow-up "On Course" workshops will be offered this fall and next spring to continue the engagement in active learning. Leanne is considering the idea of a book club that meets once a month and inviting the author to campus. The Needs Assessment Survey showed that faculty are interested in workshop topics about how best to help underprepared students.

Judy Wilson reported that the April 18<sup>th</sup> PACT presentation on student intervention was successful and was very inspirational about being in the classroom with students. Judy also shared that at this time ten Learning Communities are scheduled for fall with two being for the Summer Bridge 12 students, others for basic skill levels, and still others for transfer-level students.

Debra Avila reported that we currently have seventy-six applications for Summer Bridge Program; however, the applicants need to be screened for eligibility.

## **Updates**

Mollie Smith shared information about the upcoming ESL Summer Bridge Program. Though the program is currently under development, she shared that Larry Lawson of the ESL Department and Martha Martinez of the Math Department would be the instructors. The program, which aims to serve twenty-five students, intends to target ESL 45 or ESL 55 plus Math 15 students; ESL will follow up with a Learning Community in the fall.

Gary Sosa reported on the progress of the Tutoring Committee and that the CRLA application has been submitted, though it will be several months before we receive the CRLA certification. A "Tutoring Services" page in the class schedule has been created to help students find the various tutoring options available at the different tutoring centers. Dean Sivert added that the Tutoring Workgroup is considering the centralization of tutoring training and hiring efforts with all tutors going through the same general tutor training along with individual departmental training. The San Marcos Teaching and Learning Center is scheduled to open in June 2013. Discussion followed about how the group has created a good vision of the appearance but now needs to determine the staffing. The determined target of usage for the TLC SM is HSI and low-income students though it will serve a wider scope of students than that.

Perry Brock reported on the Math Anxiety Workshops that have been presented for the last three years. Two workshops have been offered each semester at both the Escondido and San Marcos campus. Friday evenings and Saturday mornings have been the most attended workshops. The workshops have evolved and have been given a name change as well: "Math Success While Reducing Anxiety." Katie Morris has stepped in as the counselor. The workshop discusses different approaches to math, ways to improve one's organizational skills, learning styles, test anxiety, and test techniques.

Gary Sosa spoke about creating a subgroup to discuss Early Alert and what it should look like. Debra Avila noted that she has learned that PeopleSoft is a good tool for communicating information to SARS; however, SARS is unable to communicate with PeopleSoft. They are trying to figure out how to initiate Early Alert within the PeopleSoft Early Alert roster. The sub-group will continue to meet on this subject and workout system bugs and will hopefully find a way to develop a feedback loop that will allow us to go beyond the identification and notification of students who are having trouble.

## **Goals for the Coming Year**

The workgroup will be discussing grant activities for the new and outgoing year at the retreat on May 15, 2012.

## **Advisory & Prerequisites**

The workgroup will keep an eye on course prerequisites and advisories being discussed in curriculum content review.

The meeting adjourned at 3:30pm.

The next regular scheduled meeting (third Thursday monthly) is Thursday, September 20, 2012 from 2:00-3:30pm in room AA-140.