



**Basic Skills Initiative / Hispanic
Serving Institution Committee**
March 15, 2012 Minutes

MEETING TYPE:	<input checked="" type="checkbox"/>	Staff	Starting Time:	2:00 p.m.
	<input type="checkbox"/>	Product/Project	Ending Time:	3:30 p.m.
	<input type="checkbox"/>	Special	Place:	AA-140

Tri-CHAIRS: Theresa Hogan-Egkan, Gary Sosa, Judy Wilson

ATTENDANCE: Gary Sosa, Leanne Maunu, Shayla Sivert, Lee Chen, Richard Borden, Theresa Hogan Egkan, Cindy Anfinson, Linda Morrow, Marty Furch, Gabriel Sanchez, Lori Meyers, Nimoli Madan, Perri Brock, Lisa Faas, Jamie Spirito, Lynda Halttunen, Erin Feld

GUEST: Jeanna Pina

ABSENT: Cuaron, Wilson, McDonough, Jacobo, Kinsinger, Sivert, Barnaba, One-Deer Gavin, Rocha, Smith, Schoneman, Orozco

RECORDER: Terri Wallace

Approval of February 16, 2012 Minutes

MSC: Halttunen, Morrow

Coordinator Updates

Leanne Maunu reported that she sent the annual Professional Development (PD) Needs Assessment Survey to faculty looking for suggestions and input regarding PD. Faculty can earn one hour of Professional Development credit for completing the survey. Two sessions of "On Course" requiring a three-day commitment will be offered this summer. The courses focus on Reading and Writing across the curriculum and student services, and they fill quickly.

Debra Avila reported that the TLC tutors are very busy and that the ESL and counseling workshops have been a success.

Gary Sosa reported that he filmed a video of the activities of the TLC. The Tutoring Workgroup which meets monthly has completed the College Reading and Learning Association (CRLA) application. The tutoring workgroup is creating an ad for the fall class schedule focusing on the various tutoring services at Palomar College. Gary Sosa reported that he is forming an ad hoc group that will create a system to formally track students' use of referred services. Shayla Sivert and Debra Avila requested to be included in the membership of this ad hoc group.

Theresa Hogan Egkan reported on the 2011 Summer Bridge Program cohort progress. Reminders were sent to the students during the 2011-2012 academic year to keep personal communication going throughout the first year. Cynthia Anfinson will continue to monitor the cohort progress by contacting the instructors. Theresa is working with the Counseling Department to coordinate a Success Workshop Series on Thursday's beginning in October 2012. One workshop will be held in the Governing Board Room on the San Marcos campus and one workshop will be held at the Escondido TLC. Theresa was excited to report that a place on the Palomar College home page has been secured for Student Success Tips. Various topics written by counselors will be included.

Richard Borden of Institutional Research & Planning provided handouts on tutoring utilization and explained the preliminary findings to the committee.

The meeting adjourned at 2:50 p.m.