



**Basic Skills Initiative / Hispanic
Serving Institution Committee**
March 17, 2011 Minutes

MEETING TYPE:	<input checked="" type="checkbox"/>	Staff	Starting Time:	2:00 p.m.
	<input type="checkbox"/>	Product/Project	Ending Time:	3:30 p.m.
	<input type="checkbox"/>	Special	Place:	MB-15

Co-CHAIRS: Gary Sosa and Judy Wilson

ATTENDANCE: Gary Sosa, Judy Wilson, Sue Zolliker, Leanne Maunu, Steve McDonald, Kimberly Word, Lee Chen, Richard Borden, Theresa Hogan Egkan, Jane Mills, Lynda Halttunen, Katy French, Gabe Sanchez, Calvin One Deer Gavin, Mollie Smith, Melinda Carrillo, Glyn Bongolan, Lisa Faas

GUEST: Joe Vasquez

ABSENT: Cuaron, Barnaba, Morrow, Anfinson

RECORDER: Terri Wallace

Approval of February 17, 2011 Minutes

MSC: Borden, Bongolan

Coordinators' reports

Judy Wilson followed up on the PACT workshop held in March and reported on the group's products that would be explored and reported on at the end of the semesters. One of the groups is using a survey to ask the students what has helped them at Palomar and what has been difficult for them. Most students attribute their interaction with teachers, counselors, and family as the "people part" of their success. Two of the groups are looking at classroom intervention, and one group is looking at using mentors in the classroom. All groups will be presenting their products on May 5th at 3:30 pm. Judy plans to give each Governing Board member a printed invitation to the event.

Tere Hogan Egkan reported that the new student orientation guide was translated into Spanish to introduce Latino parents to college culture. Tere shared a follow-up on the 2010 pilot summer bridge students and where they are today. This summer the math component will be presented a little differently, and a reading component has been added. Tere handed out a Summer Bridge 2011 flyer. Student and tutors learning styles will be evaluated and discussed at the beginning of the program. The program is open to eligible students.

Gary Sosa reported that he went to the National Association of Developmental Education (NADE) in Washington D.C. Gary attended workshops on learning communities, and one in particular discussed combining psychology and sociology, with basic skills English. There was discussion on addressing developmental education, how all states are facing the same issues as basic skills /remedial education in colleges and how early developmental education can be a cost saving measure for the college and the state. Gary also attended a Cal NADE meeting that talked about the importance of approaching representatives during constituent week and making an appointment to state your case and talk about your Basic Skills students on a personal level.

Leanne Maunu reported that the On Course workshop sponsored by Goal, Responsibility, Attitude, and Determination (GRAD) is scheduled for August and that there has been a very good response to the initial invitation. Twenty six people have signed up. Detailed information can be found on the PD website. Leanne followed-up on the three speakers from the state academic senate website during March. The three workshops were on active learning, learning theory and neuroscience, and addressing multiple learning styles. Next Leanne will be working on workshops for Fall 2011. Contact Professional Development Office (PD) if you have ideas and suggestions.

Project Supervisor's report

Siria Martinez reported that a mid-semester Teaching and Learning Center (TLC) marketing plan is being implemented because attendance is declining. Tutors will target basic skills classes by visiting students before they go into their classrooms to introduce themselves, pass out flyers, and remind students of how the tutors can help. Siria is planning for services and tutor and counseling coverage in the TLC for fall. Cuts will be made at the TLC due to reduced funding, and she will be asking for TLC usage reports for last fall to see when the higher student demand is. The tutoring workgroup is working on a document for TLC tutor responsibilities that includes what is expected while tutoring at the TLC and task referrals for when TLC traffic is low. Tasks may include the creation of "How To" pamphlets for students, and the information will be posted on the website. The TLC staff is also working on a TLC wish list. Siria reported that she and Jessica want to come up with a feedback survey to see how the students think the TLC tutors are doing, and they will work with Institutional Research and Planning.

Tutoring Workgroup report

Steve McDonald suggested that the tutoring workgroup that has been meeting monthly needs to change from a workgroup of the BSI.HSI committee to a subcommittee. The motion was presented to move from a workgroup to a subcommittee. **MSC McDonald, Halttunen.** Next Steve will type up a governance form and send it to the faculty senate.

Increasing size of committee

Steve McDonald recommended that we add three additional faculty-at-large positions to the committee to make a total of five faculty members at large. After much discussion the committee decided to table the motion until the next meeting. **MSC: One Deer Gavin, Sosa**

Other

Jane Mills commented that learning disability referrals have increased by approximately 30% due to what she believes is the "basic skills" focus.

Calvin One Deer Gavin shared *North County Times* census bureau data on the increase of Latino students in north San Diego County, up to 80-90 percent. The main reasons Latino students fail is that they are first-generation students and that they come from low income families. It's important to note that Latinos have different issues at home.

Glyn Bongolan suggested that the activities of BSI.HSI committee be institutionalized. Steve McDonald reported that he is submitting PRP requests to start institutionalizing positions paid by BSI and HSI.

Linda Halttunen spoke on how there are many things that need to be done to catch students before they fall behind and shared information about how Oceanside High School has created a particular curriculum to increase senior skills so they will be ready when they start college.

Next meeting is scheduled for Thursday, April 21, 2011.