Basic Skills Initiative / Hispanic Serving Institution Committee
February 17, 2011 Minutes

MEETING TYPE:	X	Staff	Starting Time:	2:00 p.m.
		Product/Project	Ending Time:	3:30 p.m.
		Special	Place:	MB-15

Co-CHAIRS: Gary Sosa and Judy Wilson

ATTENDANCE: Gary Sosa, Judy Wilson, Sue Zolliker, Leanne Maunu, Steve McDonald, Cindy Anfinson, Kimberly Word, Lee Chen, Richard Borden, Jane Mills, Lynda Halttunen, Katy French, Gabe Sanchez, Calvin One Deer Gavin, Mollie Smith, Linda Morrow, Melinda Carrillo, Glyn Bongolan

GUEST: Monica Morris

ABSENT: Cuaron, Egkan, Faas, Barnaba, One Deer Gavin

RECORDER: Terri Wallace

Approval of January 20, 2011 Minutes

MSC: Halttunen, Maunu

Coordinators' reports

Gary Sosa reported that he and Siria Martinez met with Rick Gommel from Enrollment Services about improving the PAT System. The PAT system is an attendance tracking system used by the Escondido TLC, ESL Tutoring Center, and will be used by the General Tutoring Center in the library. Improvement of the system is needed to report the student use of the TLC, etc.

Leanne Maunu reported that Professional Development will have three guest speakers in March. August 15-17 (which is the week of fall plenary) Professional Development will offer a three day "On Course Workshop" that will teach faculty how to teach students to be better learners.

Judy Wilson shared that she has been on the BSI.HSI Committee for 1 ½ years and recently hosted a Faculty Inquiry Group (FIG) workshop last week and had thirteen attendees. The workshop was an orientation and discussion of Palomar Academy for Collaborative Teaching (PACT) goals including *"On Course"* program; form groups for the semester, and plan product to be presented at the end of the semester. Judy hopes to present the products at a luncheon and invite President Deegan to attend.

Siria Martinez reported that she met with the Carlos Pedroza from World Languages, to discuss how many World Languages students are using the TLC as a World Languages lab. The students using Rosetta Stone verbally repeat words and the TLC becomes noisy and difficult to maintain a study environment. Siria updated the committee on the progress of the TLC and Learning Communities web pages. The faculty resources web page will be the next focus.

Tutoring Workgroup report

Gary Sosa reported that the Tutoring Workgroup meets monthly for one hour. The group is working on creating one main website for tutoring services that will guide users to all Palomar College tutoring services. The website will contain faculty resources such as "How to Hire a Tutor" and student resources for locating services. A Tutoring Resource document was created last semester and endorsed by the Faculty Senate.

Learning Community report
Steve McDonald reported that the fall 2011 Learning Community list will go out next week. We have eight pairs.

Other
Lee Chen reported on the progress of the ESL Tutoring Lab and the recent ESL roundtable emphasizing communication between the instructors and the tutors.

The meeting ended at 2:45pm.

Next meeting is scheduled for Thursday, March 17, 2011.