



**Basic Skills Initiative / Hispanic  
Serving Institution Committee**  
*September 16, 2010 Minutes*

**MEETING TYPE:**  Staff  
 Product/Project  
 Special

**Starting Time:** 2:00 p.m.  
**Ending Time:** 3:30 p.m.  
**Place:** MB-15

**Co-CHAIRS:** Gary Sosa and Judy Wilson

**ATTENDANCE:** Gary Sosa, Judy Wilson, Sue Zolliker, Leanne Maunu, Steve McDonald, Cindy Anfinson, Theresa Hogan Egkan, Siria Martinez, Kimberly Word, Lihe Chen, Marty Furch, Gabe Sanchez, Glyn Bongolan, Lisa Faas, Melinda Carrillo, Richard Borden, Linda Amador, Calvin One Deer Gavin, Ruth Barnaba, Mollie Smith

**GUEST:** Zachary Seech, Jane Mills

**ABSENT:** Morrow

**RECORDER:** Terri Wallace

**Approval of April 15, 2010 Minutes**

MSC: Halttunen, McDonald

**Coordinators' Reports**

Tere Hogan-Egkan reported on the success of the Summer Bridge pilot program. The program is meant to connect students to the college and improve math skills. Twenty one students completed the 4 week four hour daily program. The program combined math and tutoring, counseling topics, and Student Support Services speakers from Financial Aid and the Disability Resource Center. Notebooks and supplies were provided for student success. One third of the students moved from Math 15 to Math 50.

Gary Sosa spoke of the Tutoring Committee and how to standardize tutor training. Palomar College is applying for the internationally certified College Reading and Learning Association (CRLA) certification. The training includes six hours of common training plus subject specific training that will continue under departmental control.

Judy Wilson continues looking at things that support the faculty. Judy attended the Basic Skills Leadership Institute and reported that nationally the focus is on student completion. Goals are getting more specific and moving students towards progression. The Regional Basic Skills group will meet on October 22, 2010 at the Escondido Center for the Performing Arts. They will be discussing the equity model based on research, logic modeling, and Faculty Inquiry Groups (FIG's). Judy and Siria are working on putting together a team to attend the Washington Center National Summer Institute.

Leanne Maunu, Professional Development Coordinator, reported that she is looking into professional development topics for spring 2010. Past PD focused on cultural sensitivity and

now she will focus on the Palomar College Faculty Mentor Program which is being re-instated with training for the faculty. PD is offering a Reading Apprentice Workshop in November hosted by WestEd to teach students to be better readers.

### **Project Supervisor's Report**

Siria Martinez reported that she is focusing on Learning Communities for spring 2010. Twelve faculty members attended the August 17<sup>th</sup> Learning Communities retreat that Grossmont College faculty shared information. A new Learning Communities handbook that prepares faculty prior to the classroom instruction was created and given to attendees. Siria is preparing for the tutor training workshop that will be offered on September 17<sup>th</sup>. Tutorial Specialist, Jessica Ambrocio will be covering core topics at the training. Subject specific tutoring information is also being collected. The Escondido TLC will have a Financial Aid Advisor available for students a couple times a semester. The TLC is offering a variety of workshops hosted by Counselor, Sarah Moore.

### **Membership**

Steve McDonald reported the current membership status and handed out attachments listing the current members. Steve will check with Berta Cuaron so see if she needs a designee in her absence. We currently do not have ASG or classified representation, therefore requests to fill these positions will be submitted.

### **TLC San Marcos**

Gary spoke about the San Marcos TLC designed by LPA Architects and concerns were raised about the transparency of the one long wall used throughout faculty offices and the metallic look of the building. These concerns will continue to be addressed. The San Marcos TLC is being wrapped into the Humanities Building project.

### **Budget**

Steve McDonald went over the BSI Budget attachment handed out to members. Steve reported that we are currently (FY10-11) spending the 08-09 allocation and explained the comparison of what was expended from 07-08 compared to 08-09 allocation. The largest primary expense is \$125,120 which are the tutors used in labs, Learning Communities and the Teaching and Learning Center. Discussion followed about a lab for ESL tutoring center.

The meeting ended at 3:30 p.m.

Next meeting is scheduled for Thursday, October 21, 2010.