



**Basic Skills Initiative / Hispanic
Serving Institution Committee**
January 21, 2010 Minutes

MEETING TYPE:	<input checked="" type="checkbox"/> Staff	Starting Time:	2:00 p.m.
	<input type="checkbox"/> Product/Project	Ending Time:	3:30 p.m.
	<input type="checkbox"/> Special	Place:	SU-18

Co-CHAIRS: Gary Sosa and Judy Wilson

ATTENDANCE: Marty Furch, Linda Morrow, Richard Borden, Martin Japtok, Steve McDonald, Cindy Anfinson, Theresa Hogan Egkan, Ruth Barnaba, Lee Chen, Debi Workman, Calvin One Deer Gavin, Mollie Smith, Siria Martinez

ABSENT: Sosa, Cuaron, Medel, Sanchez, Bongolan, Norton, Arguello, Minemide, Word, Zolliker

RECORDER: Terri Wallace

Approval of November 19, 2009 Minutes

MSC: Japtok, Levy

Co-Coordinators Report Reported by Steve McDonald in Gary Sosa's absence.

Length of term for the BSI/HSI Co-Coordinators discussion took place because Gary Sosa's term is scheduled to end May 2010. The Committee shall recommend to the Senate the extension of Gary Sosa's Co-Coordinators term from two years to three years with the term ending May 2011. MSC: McDonald, Halttunen
The Committee also recommends to the Senate that the term of office of the BSI/HSI Co-Coordinator position(s) from two to three year positions MSC: Levy, Halttunen.

The location of the San Marcos TLC was discussed at length. P-north is being considered and could be an ideal location for the TLC with the future moves of the library and humanities building. The committee brainstormed other ideas such as the possibility of trading spaces with ASG. Both spaces will need renovating and there is a possibility of Proposition M funding. The mission statement for the TLC needs to be clearly defined regarding facility usage. The TLC offers a place where students can come and feel comfortable for lab work, homework, tutoring, face to face time with faculty, referrals to counseling and financial aid services. The TLC will be different from other campus tutoring and labs in that it will integrate these services. Steve will continue to pursue the TLC location issue and will ask if Proposition M money can fund for secondary effects/renovation of P-North. Steve will continue location conversations with VP Cuaron and Kelley Hudson-Maclsaac.

Project Supervisor Report

Siria Martinez reported how she has been spending her first month in her position. She is working on the BSI/HSI website, contacting faculty, and speaking to students about the TLC. Siria and Jessica Ambrocio (TLC Tutorial Specialist) have spent many hours researching and working on a tutoring manual. Siria also reminded the committee of Palomar Premiere event on February 18th at the Escondido Campus / TLC.

FYE Coordinator Report

Theresa Hogan-Egkan reported that department participation at the Palomar Premiere is still needed and open to everyone. Faculty participating at the Palomar Premiere can be paid if they are not using the activity for Professional Development. Most participants volunteer and we end up paying a few staff members to stay a couple hours after their regular schedule. It was recommended that Palomar Premiere information be sent to

department chairs that can pass along the information to their faculty and staff. The re-vitalized Faculty Mentor program will be developed this spring and summer. Pairing faculty and students will begin fall 2010.

Math anxiety workshops, where counselors and math faculty work together, are scheduled this semester at the San Marcos and the Escondido Center. The Learning Community feedback from students who participated in fall semester reported that students enjoyed strengthening their relationships with faculty and other students. Tere continues coordinating the Summer Bridge program and has been working with Math Department faculty who are choosing schedules and working on how the Summer Bridge component will transition into the fall semester. Tere is working closely with Escondido High School counselors coordinating Summer Bridge students. These students will test in February through Palomar's assessment program. The students who test into Math 15 will be sent an invitation to participate in the Summer Bridge. She hopes to recruit 40 students. Students are going to have the opportunity to review math so that they can jump into the next level. The program includes Mona Ellis as the math faculty, 2 tutors, and Katie Morris as the counselor. There are many more details to work out. Learning Communities continues this spring 2010 semester with continuing and new faculty collaborating.

Co-Coordinator Report

New Co-Coordinator Judy Wilson reported that she worked with Gary Sosa at the part-time faculty plenary and has shared ideas and interest to support faculty in supporting students. Judy is looking for information and input from the committee on how to identify faculty who want to participate in the Learning Communities.

BSI Tune-up Kit

The committee discussed and came to a consensus defining themselves and where they stand on campus through the BSI Tune-up Kit questions from the statewide Academic Senate. The committee noted that more presence from senior administration and representatives from each discipline are needed and that Career & Technical and general faculty don't understand the resources available. Steve McDonald will share the information with VP Cuaron.

The next meeting is scheduled for Thursday, March 18, 2010.