



## Basic Skills Initiative Committee

### February 19, 2009 Minutes

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**MEETING TYPE:**

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Staff  
Product/Project  
Special

**Starting Time:** 2:00 p.m.

**Ending Time:** 3:30 p.m.

**Place:** SU-18

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**Co CHAIRS:** Fergal O'Doherty and Gary Sosa

**ATTENDANCE:** Mike Arguello, Ruth Barnaba, Lee Chen, Calvin One Deer Gavin, Lynda Halttunen, Theresa Hogan Egkan, Martin Japtok, Stan Levy, Steve McDonald, Sue Norton, Fergal O'Doherty, Freddy Ramos, Gabe Sanchez, Mollie Smith, Gary Sosa, Debi Workman, Sue Zolliker (for Bruce Orton) and Monika Brannick (Visitor)

**ABSENT:** Cynthia Anfinson, Michelle Barton, Berta Cuaron, Marty Furch, Tom Medel, Linda Morrow

**RECORDER:** Joan Decker

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Fergal O'Doherty and Gary Sosa called the meeting to order at 2:00 p.m.  
Minutes for the January 22, 2009 meeting were approved, MSC, Levy, Halttunen.

**Welcome To New Members:** Fergal and Gary welcomed Gabe Sanchez, Counseling Rep, Michael Arguello, 1<sup>st</sup> Faculty Member at Large, Calvin One Deer Gavin, AA Rep, and Debi Workman, 2<sup>nd</sup> Faculty Member at Large.

**Committee Membership and Part-time Faculty:** Committee discussed the need to include part-time faculty in the membership. MSC Levy, McDonald to add 1 part-time faculty at large to BSI. Steve will take recommendation to LOC for approval and then Monika will take to the Faculty Senate for approval.

**EAP DVD:** Lynda explained that the EAP program will be administered this spring for the 3<sup>rd</sup> year in a row. Last year, 3,000 students were assessed representing 42 local high schools. The BSI Committee enjoyed viewing the promotional DVD.

**Coordinators' Reports:** Fergal and Gary explained that the workgroup met for 3 hours last week. Fergal and Gary also met with the Purchasing Department to place the furniture order for the Escondido TLC. The plan is to make the TLC atmosphere welcoming and inclusive. Construction will begin in a few weeks. PD workshops: There was a good turnout for the Apple student-generated content presentation last Friday. Next week is a workshop about tutoring and on February 27<sup>th</sup> Marco Cicerone will give a workshop on learning communities. Many (25-30) have registered and PCTV will broadcast via streaming video. They reminded everyone to let Steve or Fergal know if you are interested in attending the Solano CC conference or a 1-day workshop in Santa Barbara. Also, the Association of College Tutoring and Learning has a workshop coming up in San Diego. CCCTV staff offer Illuminate technology for online tutoring. Tom Medel is working on the Title V website.

Theresa reported that she will attend the HACU meeting in Washington DC next week to check on HSI legislation and meet with representative Susan Davis. She is researching First Year Experience programs and a Summer Bridge program and is also working on a resources book

for EAP students and for parents which will include explaining the transfer program. The book will be professionally translated and printed in Spanish.

Martin said PD is planning workshops for next fall including a BSI-sponsored workshop on course expectations.

Monika announced that Palomar has a new Committee to Combat Hate that is interested in requesting HSI funds for forums and posters which addresses one of the missions of the HSI grant which is to promote cultural sensitivity. Monika will submit a budget for their project.

**Action Plan Cost Estimates:** Steve reviewed a rough budget for BSI and HSI activities and the BSI conducted an extensive discussion of activities and timelines.

**BSI/HSI Actions Approved or Underway:** Gary explained that they had submitted a request to establish an Instructional Assistant position in the Escondido TLC.

The meeting adjourned at 3:30 pm.

**Next Regular Meeting:** Thursday, March 19, 2009 (2:00-3:30 pm in SU-18)