



GOVERNANCE STRUCTURE GROUP REQUEST

Request submitted by: Mike Popielski	Date: September 2, 2015
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Proposed Name of Requested Group: Benefits Committee

	Council		Committee	<input checked="" type="checkbox"/>	Subcommittee		Task Force
Action Requested:		Add			Delete	<input checked="" type="checkbox"/>	Change

Role, Products, Reporting Relationships:

Role: The Benefits Committee reviews current benefits and makes recommendations for additions and changes to employee and retiree health and welfare benefits. It reviews benefits changes in light of federal and state laws, as well as District planning and policy decisions. The Committee seeks input from employees and retirees for benefits needs, considers costs of benefits, and advises employee and retiree groups and the administration as necessary.

Products: The Committee makes recommendations to the appropriate representative group.

Reporting Relationship: Palomar Faculty Federation, Administrative Association, CAST, CCE/AFT, and the President’s Cabinet.

Meeting Schedule:
1st Wednesday 3:00 – 5:00 pm, and 3rd Wednesday 3:00 – 5:00 pm as needed

Chair: Vice President, Human Resource Services

Members:

- Manager, Human Resource Services
- Four Faculty members (appointed by PFF)
- Four Classified Unit employees (appointed by CCE)
- Two Administrative Association members
- Two Confidential/Supervisory Team members
- Four Retirees (appointed by PCRA)
- ~~Vice President, Finance & Administrative Services~~
- **Director, Fiscal Services**
- Benefits Specialist (Ex Officio)

Reviewed by Strategic Planning Council:
09-20-05 Approved
09-28-10 Revised