

April 8, 2019

Memorandum of Understanding
A partnership between Palomar College and Woodbury University

1. Purpose

- a. Woodbury University (hereinafter referred to as WU) and Palomar College (Hereinafter referred to as Palomar College) wish to enter into this agreement whereby Palomar College students take the first two years of a mutually agreed upon curriculum and transfer into WU to take the final three years of a National Architectural Accreditation Board (NAAB) Accredited Bachelor of Architecture Degree.
- b. Palomar College is a California Community College within the Palomar Community College District, whose address is 1140 Mission West Road, San Marcos, CA 92069. Palomar College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges.
- c. Palomar College offers the following Associate Degrees: AS, Architecture, and AS Architectural Drafting.
- d. WU is a California nonprofit public benefit corporation, whose address is 7500 Glenoaks Boulevard, Burbank, CA 91510. Woodbury University is accredited by the WASC Senior College and University Commission (WSCUC) and NAAB.
- e. WU offers a five-year Bachelor of Architecture degree accredited by NAAB
- f. The purpose of this partnership is to develop a 2+3 year agreement ensuring a seamless transfer from Palomar College to WU. This agreement is subject to the following conditions:

2. Enrollment

- a. First and second year students in the 2+3 program will enroll in Palomar College classes.
- b. Third, fourth, and fifth year students in the 2+3 program will enroll in Woodbury University.

3. Transfer

- a. Palomar College students who choose to participate in the 2+3 year program will transfer to Woodbury University as a third year student, subject to the following conditions:
 - i. Students will complete the prescribed course of study at Palomar College to satisfy all of the requirements necessary to enter the third year WU Bachelor of Architecture curriculum, including all of both major and general education requirements of the first two years. (See exhibit Ai: TRANSFER GUIDE for attached list of prescribed Woodbury School of Architecture BArch and GE courses)
 - ii. Students must maintain a 3.0 grade point average in architectural design studios. ARCH 105 Basic Architectural Drafting, ARCH 215 Design Studio 1A, ARCH 216 Design Studio 1B, ARCH 217 Design Studio IIA, ARCH 218 Design Studio IIB.
 - iii. Students must submit a portfolio of work and have it successfully reviewed in accordance to the admissions process ([link](#)). The portfolio submissions will be reviewed for consistency between WU and Palomar College.

4. Woodbury Portfolio Prize other Scholarships



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- a. WU will make available every academic year a Woodbury / Palomar College portfolio prize based on the following number of students admitted:
 - i. 2 to 20 one portfolio prize
 - ii. 21 to 40 two portfolio prizes
 - iii. 41 to 60 three portfolio prizes
- b. The Architectural Department at Palomar College will determine who will receive the portfolio prize.
- c. Numbers of prizes will be announced by June 15 prior to the academic year the students have been accepted into.
- d. Palomar College Students with a GPA of 3.5 will receive the President's Award and articulated on Woodbury University's Scholarships and Financial Aid - Woodbury Web Page. Palomar students need to complete studio courses at Palomar. Transfer students from other colleges coming to complete at Palomar College can receive scholarships. Available to all who qualify.
- e. Palomar College students with a GPA of 3.0-3.49 will receive the Dean's Award and articulated on Woodbury University's Scholarships and Financial Aid - Woodbury Web Page. Palomar students need to complete studio courses at Palomar. Transfer students from other colleges coming to complete at Palomar College can receive scholarships. Available to all who qualify.

5. Marketing

- a. Brochures and other advising materials will be made available by WU to Palomar College.
- b. WU Admissions staff or WSoA faculty member or Chair of with knowledge of the program shall be invited to attend all scheduled transfer college fairs at Palomar College.
- c. Working with Palomar College Faculty and Administrators to develop a suitable annual recruiting schedule, WU will hold recruiting sessions at Palomar College by visits to architecture classes and providing Palomar College faculty to participate in Studio reviews at Palomar College
- d. WU will include the 2+3 program with Palomar College on its promotional materials and website.
- e. Palomar College will include the 2+3 program with WU on its website.
- f. WU will engage in both paid and organic digital promotion as a means for promoting the partnership (i.e. social media posts along with some potential paid and/or promoted digital ads).

6. Curriculum Development

- a. Cooperation and communication between WU and Palomar College will be institutionalized through written articulation agreements regarding the curriculum of the 5-year Bachelor of Architecture program.
- b. The faculty in the School of Architecture at WU are solely responsible for the curriculum development of all its NAAB accredited architecture programs. WU will advise Palomar College in a timely manner when it plans to develop curricular changes in its BArch program.

7. Terms of Agreement

- a. Length of time for the Memorandum of Understanding is for 5 years.
- b. This agreement will be reviewed annually.
- c. Either party can terminate this agreement, with 30-day notice.
- d. Students following the provisions of the Memorandum of Understanding prior to the termination will maintain benefits until graduation from WU.



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Randall A. Stauffer

4/8/19

Randall A. Stauffer
Senior Vice President of Academic Affairs
Woodbury University

Date

Ingalill Wahlroos-Ritter

4/8/19

Ingalill Wahlroos-Ritter, FAIA
Dean, School of Architecture
Woodbury University

Date

Dennis C. Lutz

4/11/19
Date

Dennis Lutz
Chair of Design and Manufacturing Technologies
Palomar College

Dr. Jack Kahn

4/11/19

Dr. Jack Kahn
Assistant Superintendent/Vice President for Instruction
Palomar College

Date

Benjamin Mudgett

4/8/19

Benjamin Mudgett
Articulation Officer
Palomar College

Date





Exhibit Ai Transfer Guide (2018-2019)

Palomar College

This document is intended as a guide for college counselors and for students transferring into Woodbury University.

Architecture Program Articulation			
Palomar College		Woodbury University	
Course #	Course Title	Course #	Course Title
Architecture History 			
ARCH 120	Architectural History	ARCH 267	World Architecture 1
ARCH 121	Multicultural Architectural History	ARCH 268	World Architecture 2
Architecture Studies 			
ARCH 105 <i>and</i> 215	Basic Architectural Drafting <i>and</i> Design Studio 1A	ARCH 182	Studio 1
ARCH 122	History of Architectural Theory	ARCH 120	Contemporary Architecture Culture
ARCH 135	Architectural Materials and Methods of Construction	ARCH 243	Materials and Methods
ARCH 145	Designing for Communication and Presentation	ARCH 125	Architecture of Southern California
ARCH 200	Advanced Computer Aided Drafting	ARCH 250	Professional Practice 1
ARCH 216	Design Studio 1B	ARCH 183	Studio 2
ARCH 217	Design Studio 2A	ARCH 281	Design Studio 2A
ARCH 218	Design Studio 2B	ARCH 283	Design Studio 2B
Architecture courses in this section will be considered for transfer credit after submission of a portfolio for review to the Architecture department at Woodbury University.			
Required General Education Studies 			
ART 169	Survey of Modern Art	ARTH 205	History of Contemporary Art
ENG 100	English Composition	WRIT 111	Academic Writing 1
ENG 202 <i>or</i> 203	Critical Thinking and Composition <i>or</i> Critical Thinking and Composition Through Literature	WRIT 112	Academic Writing 2
LT 105 <i>or</i> LT 125	Research Skills and Informed Learning <i>or</i> Developing Information Literacy Skills	LSCI 105	Information Theory and Practice
AJ 106 <i>or</i> BUS 138 <i>or</i> PHIL 121	Police Ethics <i>or</i> Business Ethics <i>or</i> Introduction to Ethics		One Ethics Course
MATH 110 <i>or</i> 135	College Algebra <i>or</i> Precalculus Math	MATH 249	College Algebra
MATH 115	Trigonometry	MATH 251	Trigonometry with Descriptive Geometry
PHYS 120	General Physics	PHYS 243	Physics for Architects
SPCH 100	Oral Communication	COMM 120	Public Speaking

Environmental Studies <i>Select one course.</i>			
ES 100	The Earth as a System: Case Studies of Changes in Space and Time		One Environmental Studies Course
ES 115 or GEOG 115	Natural Disasters and Environmental Hazards		One Environmental Studies Course
GEOG 100	Earth's Dynamic Environment: Introduction to Physical Geography		One Environmental Studies Course
GEOG 110	Meteorology: Weather and Climate		One Environmental Studies Course
GEOG 125	California Geography		One Environmental Studies Course
Interdisciplinary Studies <i>Select one course.</i>			
AS 100	Introduction to African-American Studies		One Interdisciplinary Studies Course
AIS 100	Introduction to American Indian Studies		One Interdisciplinary Studies Course
AMS 100	American Culture and Identity		One Interdisciplinary Studies Course
CS 100	Introduction to Chicano Studies		One Interdisciplinary Studies Course
Humanities <i>Select one course</i>			
Humanities Courses: AIS 100, 107B, 108A, 108B, 121, 145, 150, 166B, 167A, 167B, 207A, 207B, 266A, 266B; AMS 100, 105, 121; ANTH 135, 155; ARAB 201; ASL 110; CHIN 201; CINE 123; CS 100, 105, 140, 155; ENG 205, 210, 211, 220 221, 225, 226, 230, 245, 250, 255, 260, 265, 270, 280, 290; FREN 201, 202; GC 102; GERM 201, 202; HIST 101, 102, 105, 106, 107, 108, 121, 130, 140, 141, 150, 151, 160; HUM 100, 101; ITAL 201; JAPN 130, 201, 202; MCS 124, 125; PHIL 111, 114, 121, 122, 125, 126, 140, 141; RS 101, 104, 105, 108, 110, 124; SPAN 201, 202, 211, 212, 235			
Social Science <i>Select one course.</i>			
Social Science Courses: AIS 101, 102, 110, 115, 120, 125, 130, 140, 165; AJ 100; AMS 200; ANTH 105, 107, 110, 115, 125, 126, 130, 137, 140; AS 100, 101, 102, 120, 126; CHDV 100, 110, 115; COMM 100, 105; CS 101, 102, 140; ECON 100, 101, 102, 110, 115, 120, 125; ENG 150; FCS 101; GCMW 100; GEOG 103, 105; HIST 101, 102, 105, 106, 107, 108, 121, 130, 140, 141, 150, 151, 160; LS 121, 240; MCS 100, 125, 165, 200; POSC 100, 101, 102, 110, 121; PSYC 100, 105, 110, 120, 130, 225, 235; RS 102, 108; SOC 100, 105, 110, 115, 125, 130, 135, 165, 170, 200; SPCH 120, 131			
General Education Elective <i>3 units. May be chosen from any academic department included in this document except for the Architecture department which cannot be used to fulfill general education requirements.</i>			
Unrestricted Electives <i>13 units of college level coursework selected from any discipline as long as they are degree applicable at Palomar College</i>			

A course may be listed in more than one area but will not be applied in more than one area.