

<https://www2.palomar.edu/poet/BestPracticesChecklist-Jan-2014.pdf>.

Senate members were provided with copies of the Course Design Rubric and an Online Course Best Practices Checklist. Steve Perry informed Senators that the Academic Senate of California Community Colleges recently passed a Resolution recommending that local Senates work to develop a plan to identify resources so that faculty who wish to participate in local peer online course review may do so.

Steve Perry noted that the Senate is supporting the adoption of the document as a guideline for faculty. The process of moving forward procedurally will occur separately and as progress is made to Academic Procedure 4105. Members of the Tenure & Evaluations Review Board (TERB) will also likely review the Evaluation Checklist for Online Observation to assure it corresponds with the checklist. Discussion occurred on the importance of training for faculty and keeping the information up-to-date.

Motion 5

MSC Falcone, Perry: The Faculty Senate supports following the Distance Education Committee's recommendation to adopt the Online Education Initiative Rubric for Online Teaching as a standard at Palomar College. The motion carried. Abstention: San Juan.

GI/ILO Assessment
Plan for 2018-19:

April Cunningham shared the GE/ILO Assessment Plan Descriptions & Rubrics for 2018-19. ACCJC requires that the district's Institutional Learning Outcomes are assessed, which will occur in the Spring 2019 semester. Faculty volunteers are being sought who have projects and/or assignments in their courses that address this outcome. Canvas makes it possible for faculty to create their own rubrics or utilize a shared rubric that is used across multiple sections. The results of that rubric are compiled together for those sections and data is created and shared.

In the Spring, Ethical Awareness and Civic Knowledge and Engagement will be explored. Five rubrics have been created and can be uploaded. Because this is a compound outcome, it is hoped that faculty will participate even if they do not have an assignment that matches all of those rubrics at once. It is also hoped that students can participate in a Civic Engagement Survey.

AP 4105 – Distance
Education:

Over the past few weeks, Senate members have been discussing AP 4105, Distance Education, and the need for clarity in the procedure for the review process of online instructors.

Today, Senate members provided feedback on the recommendations made to date. Teresa Laughlin noted wording relating to course selection falls under the umbrella of the faculty contract rather than an AP so the DE's recommendations cannot be made.

Senate member Erin Hiro, who serves on the DE Committee, expressed frustration that the union contract restricts the DE committee's ability to prepare online instructors for Distance Education courses. She shared with the Faculty Senate that DEC members feel strongly that the content in the procedure supports both students and faculty and should be included. Laughlin acknowledged the frustration of the committee; however, the document needs to be circulated through the proper channels. Travis Ritt added that after those sections are negotiated by the PFF it can be brought back to the Senate for support and then be added to the policy.

After further discussion, this item will be brought back for further discussion at the first meeting of the Spring semester.

because it encompasses all of the discussed areas and resonates with students. A suggestion was made to explore the term “Vocational” but Suzanne and Nichol both confirmed that “Vocational” is not a word that many want to continue to use. There are so many careers in this particular pathway, it is important that it is identified in such a way that students know what is available to them. As for the Language area, Fabienne suggested it be called Language and Communication which should be pretty clear to students. Humanities is more of an academic category but everyone knows what Communication is and what careers fall into that category. There was also discussion about Philosophy, Logic, Critical Thinking and Religious Studies. This discussion will be taken back to Guided Pathways for consideration. Wendy reminded the committee that the college may make changes as we move forward and become more informed.

C. Unofficially Combined Classes

Groups have been identified and deans will be speaking with department chairs in the appropriate areas about next steps.

D. General Education (GE) College Outcome – Ethical Reasoning/Farrell

Since there was so little participation in our previous College Outcomes assessment for Multicultural and Global Consciousness, the Learning Outcomes Subcommittee attempted to look at a different way of assessing our current college Outcome, Ethical Awareness. Course SLOs which were mapped to Ethical Awareness in Tracdat were applied to the rubric. Out of the 225 course outcomes which were mapped to Ethical Reasoning, only 22 actually aligned. So, less than 10% of the course SLOs mapped to Ethical Reasoning were accurately mapped. If they were correctly mapped, the subcommittee was unable to see it in the outcome or the assessment data. It looks as though we will be unable to use this method to assess. We will need to work on accurately aligning our course SLOs to the College Outcomes. Ben asked whether College Outcomes could be included in META. Curriqunet has an SLO module available which may be able to allow us to track and assess within META. When we were initially looking for a system to collect and assess SLOs, the module was not able to handle the assessment and tracking Palomar was seeking. The SLO module may have improved and is something which could be explored in the future. However, it is only available as an add-on.

E. Technical Review/Nelson - Not discussed due to time.

8. INFORMATION

A. General Education (GE) Subcommittee/Nelson - Not discussed due to time.

9. REPORTS

- A. Accreditation/Smiley - Not discussed due to time.**
- B. Articulation/Mudgett - Not discussed due to time.**
- C. Credit for Prior Learning/Rose & Mudgett - Not discussed due to time.**
- D. Learning Outcomes/Farrell - Not discussed due to time.**
- E. Noncredit/Sebring - Not discussed due to time.**
- F. Strong Workforce, Student Success and Retention/Fritch - Not discussed due to time.**

10. FUTURE ITEMS FOR DISCUSSION

- A. Electronic Requisite Enforcement**
- B. Periodic Curriculum Review**
- C. Curriculum Handbook**
- D. Certificates of Proficiency to Certificates of Achievement**
- E. MIS Project Data Elements**
- F. Courses not Offered**
- G. Combining of Classes (Sections)**
- H. University Studies**

11. NEXT MEETING – Wednesday, April 15, 2020 at 3:00 pm, Zoom Conferencing

12. ADJOURNMENT – Meeting adjourned at 5:02 pm