

ACCREDITATION STEERING COMMITTEE

Role and Products

The Accreditation Steering Committee:

- provides the overall planning, guidance, and preparation for the *Institutional Self-Evaluation, Midterm Report*, and other report requirements from ACCJC/WASC;
- is responsible for coordinating and organizing information, data, and resources in preparation for accreditation-related reports and site visits;
- makes recommendations on any issues related to accreditation throughout the six-year cycle;
- maintains currency with accreditation standards and procedures, including attending accreditation workshops; and
- communicates and distributes information related to accreditation standards and procedures to the College community.

Reporting Relationship

Strategic Planning Council

Meeting Schedule

4th Friday from 11:00 a.m. to 12:00 p.m. as needed; more frequently during preparation of the *Institutional Self-Evaluation* and other report requirements.

Chair

Vice President for Instruction (Accreditation Liaison Officer)

Tri-Chairs for Institutional Self-Evaluation:

- Faculty member appointed by Faculty Senate
- Non-faculty member appointed by CCE/AFT
- Non-faculty member appointed by CAST or Administrative Association
(Tri-chairs are/may be in addition to the Members/Designees)

Recorder: Administrative Technician - Accreditation

Members/Designees:

- President, Faculty Senate
- Director, Institutional Research and Planning
- Faculty Co-chair, Curriculum Committee
- Faculty Co-chair, Learning Outcomes Council
- Instructional Planning Council representative
- Student Services Planning Council representative
- Finance & Administrative Services Planning Council representative
- Human Resource Services Planning Council representative
- One Faculty Senate representative appointed by Faculty Senate
- One Administrative Association representative appointed by AA
- One Classified Unit Employee representative appointed by CCE/AFT
- One Confidential and Supervisory Team representative appointed by CAST
- One Palomar Faculty Federation representative appointed by PFF
- One Associated Student Government representative appointed by ASG