

Accreditation Steering Committee

MEMBERS PRESENT: Michelle Barton, Lisa Cecere, Cheryl Kearse, Joe Limer, Connie Moise, Travis Ritt, Justin Smiley

MEMBERS ABSENT: Shawna Cohen, Aaron Holmes, Jack Kahn, Najib Manea, Zeb Navarro, Wendy Nelson, Lori Waite

RECORDER: Marti Snyder

Meeting was called to order by Michelle Barton at 11:05 a.m.

1. Approve minutes of October 27, 2017

A quorum was not established. Minutes for October 27, 2017 will be reviewed for approval at the next meeting of the Committee.

2. ACCJC Training Check-in

A number of Committee members have completed the ACCJC online training. Others will complete the training by the next meeting of the Committee.

3. Define Liaison Roles for ASC Members (IV.A)

The Committee identified the liaison roles for ASC members as follows:

Spring 2018

- Councils/Committees to be asked to complete the training and learn about the standards – (Jan)
- Review Standards and have a dialogue about the standards – (Feb/Mar)
 - o Each council/committee will identify which components of their respective standard(s) and determine their own methods for how to address the standards
- Follow-up report

Ideas for addressing standards throughout the year

- Include standards as agenda items
 - o Each meeting of the council/committee or workgroup include one prompt of the standard throughout the year; documentation of the discussion
- Accreditation (different word) Spotlight to promote and highlight a group on campus or council/committee that did a stellar job in moving the College forward (also related to and meeting of accreditation standards)
- Announcements of events (immediately past and present) that highlight the event(s) and then “by the way” also meets this accreditation standard. (Monthly)
- Have constituency groups highlight on their own what they are doing well, then ASC (or other) identify how that meets the standard(s)

ACCREDITATION STEERING COMMITTEE LIAISON ROLES (brainstorm)

- Help, facilitate, and support knowledge of accreditation standards and the intent of accreditation
- Help guide conversations around relevant standards within the context of respective councils/committees
- Communicate value and support the culture of accreditation as institution-wide
- Provide progress report to respective committees and councils
- Report back to ASC at the end of each term and highlight what has happened in each of the councils and committees

Additional roles for liaisons will be determined as we get closer to writing the ISER.

The Committee may need an online repository for these items to track for accreditation evidence.

Michelle Barton suggested that Marti Snyder summarize the discussion above in order to create a schedule for meeting with the Chairs and introducing liaisons, roles of liaisons, and what to expect.

The Committee recognized a relation of ASC roles to constituency groups (CCE, CAST, AA) and will later discuss communication and inclusion (i.e. Classified Speaks highlighting what they are doing to meet accreditation standards, ACCJC training, events in their respective areas to spotlight) of those groups.

“You too can speak accreditation.”

4. Other

N/A.

Meeting adjourned at 11:55 a.m.

Next Meeting:
February 23, 2018