

## Accreditation Steering Committee

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**MEMBERS:** Jack Kahn, Richard Albistegui-DuBois, Michelle Barton, Aaron Holmes, Suzanne Sebring, Lisa Cerere, Shawna Cohen, Jenny Fererro, Barb Kelber, Travis Ritt, Najib Manea, Tom Medel, Connie Moise, Shovan Vatandoust

**RECORDER:** Marti Snyder

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Meeting was called to order by Michelle Barton at 11:11 a.m.

**1. Approve minutes of February 24, 2017**

MSC, Moise, Holmes, to approve the minutes of February 24, 2017 as presented. All in favor with one abstention.

**2. Progress Update on the Substantive Change Proposals**

Michelle Barton provided an update on the new template for the substantive change proposals. ACCJC has sent the College a new template for the substantive change proposal, which will be used when submitting proposals for both the North and South Centers.

Michelle Barton also provided a status report for the substantive change proposals. Most of the required content has already been incorporated into the draft. The writing team will also insert a staffing plan, three year projection of revenue and expenses, and a summary of facilities to complete the draft. An initial draft is projected to be completed by June.

**3. Report out from the ACCJC Conference**

Four members of the Committee attended the annual ACCJC conference in April and each presented their takeaways from the experience including:

- Tone of the conference was supportive of institutions
- Transparency of SLOs and SLO assessment at SFCC as an impressive model
- We are all already doing “accreditation” and by recognizing this, reporting what we are doing is the only additional task
- Helpful ideas and systems for managing accreditation evidence throughout the year
- Benefits of starting the timeline for the ISER process 3-4 years in advance
- Advantage of assigning specific standards to councils and committees
- Importance of integrating accreditation into daily lives

**4. Update on SLOs and Accreditation**

ACCJC recognizes the challenges of disaggregating SLO data and issued a White Paper announcing that Colleges will not receive recommendations regarding disaggregation of SLO data. However, SLOs are still a part of our accreditation standards and will continue to be moving forward. The Commission is interested in supporting College that are using

disaggregated data to improve their processes and outcomes and recognizes that there is no one way or set of indicators by which to disaggregate data

## **5. ASC Role and Engagement Moving Forward**

Michelle Barton presented the membership of the Governance Structure of the Accreditation Steering Committee and noted that the Committee is comprised of members who serve on each of the planning councils, Curriculum Committee, and Faculty Senate.

Members of the Committee suggested meeting more frequently and to create more meaning for the Committee in order to get more engagement from Committee members.

Michelle Barton informed the Committee of the AWLT retreat that will take place this summer, during which the AWLT will:

- Create a “big picture” calendar for accreditation
- Improve procedures for collection and management of evidence
- Integrating accreditation into the culture of the College
- Consider ways to make the ASC more relevant in the accreditation process

A summary of the AWLT retreat will be provided in the August 2017 meeting of ASC.

## **6. Other**

Meeting adjourned at 12:05 p.m.

Next Meeting:  
August 25, 2017