



**APPROVED**

**Accreditation Steering Committee**  
*November 11, 2010*

**MEETING TYPE:**

Staff

Product/Project

Special

**Starting Time:** 2:00 p.m.

**Ending Time:** 3:00 p.m.

**Place:** AA-109

**Chair:** Berta Cuaron, ALO  
**Attendance:** Berta Cuaron, Eric Dowling, Marty Furch, Terry Gray, Shawna Hearn, Tom Medel, Norma Miyamoto, Shayla Sivert, Mollie Smith  
**Absent:** Michelle Barton, Monika Brannick, Katherine Gannett, Brent Gowen, Kelley Hudson Maclsaac, Ken Jay, Mary SanAgustin, Diane Veach, Chris Wick  
**Recorder:** Glynda Knighten

Chair Berta Cuaron called the meeting to order at 2:00 p.m.

MSC (Furch/Hearn) to approve the minutes of the October 14, 2010, meeting.

**ASC Governance Structure – proposed updates:**

Berta reviewed the changes suggested by SPC. Glynda will send the updated document to Cheryl Ashour with a request to have the item placed on the SPC agenda for November 16.

**Accreditation Recommendation #2:**

Berta reviewed the work occurring to respond to Recommendation #2 for the *Follow-Up Report 2011*.

The planning councils are working on their PRP funding requests for the ½ of 1% funds to support *Strategic Plan 2013* and college-wide priorities.

The Educational and Facilities Master Plans were endorsed by the Task Force on November 10. Feedback on the Technology Master Plan and Educational Master Plan is due on November 15 and November 23 respectively. All three documents will go to SPC for second and final reading on November 23.

The Staffing Plan is a five-year plan with annual updates. The outline was endorsed by SPC in late September. Planning councils are gathering data for completing their staffing plans with projected staffing needs for the next five years. The window for data is from the start of the hiring freeze (March 2008) to the current time.

The planning councils will review their PRPs to see positions needed, with a goal of completing this work by the end of Fall 2010. The faculty prioritization process remains within the IPC subcommittee. The implications for staffing of the North and South Centers will be reviewed.

In preparation for writing the *Follow-Up Report 2011*, each vice president will submit a document noting the chronological steps their planning councils have taken to implement and evaluate their respective areas of Recommendation #2. These are due to Berta on November 16. The report will go to SPC in November and December, the Governing Board in February 2011, and ACCJC in March 2011.

For the Midterm Report 2012, SPC and the responsible councils/groups will respond to all 11 recommendations from the *Self Study 2009 Exit Report* and the self-identified planning agendas.

There were no ACCJC policy changes to discuss.

Berta encouraged committee members to consider attending accreditation workshops/conferences as posted on the [ACCJC website](#). Funds are available in the accreditation budget to support attendance.

Upcoming conferences include a CCLC workshop. LOC Co-Chair Marty Furch will attend the program review session on November 18.

There is a WASC Academic Resource Conference in April 2011 and a GE SLOs assessment conference in March 2011. Consideration will be given to sending a team to these conferences.

The meeting adjourned at 2:35 p.m.

<p><b>Next Meeting</b> <b>December 9, 2010</b> <b>2:00 – 3:00 p.m.</b> <b>AA-109</b></p>
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