

**Accreditation Steering Committee**  
*April 8, 2010*

**MEETING TYPE:**

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Staff

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Product/Project

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Special

**Starting Time:** 2:00 p.m.

**Ending Time:** 3:00 p.m.

**Place:** AA-109

**Chair:** Berta Cuaron, ALO

**Attendance:** Monika Brannick, Marty Furch, Katherine Gannett, Shawna Hearn, Linda Morrow, Mary SanAgustin, Mollie Smith, Diane Veach

**Absent:** Michelle Barton, Brent Gowen (sabbatical), Terry Gray, Kelley Hudson MacIsaac, Ken Jay, Shannon Lienhart, Tom Medel, Norma Miyamoto

**Recorder:** Glynda Knighten

Chair Berta Cuaron called the meeting to order at 2:00 p.m.

Minutes of the March 11, 2010, meeting were approved as presented.

Vice President Cuaron briefed the committee on the April 5 Follow-Up visit. The team was pleased with the college's progress on Recommendations # 2, 3, and 4. Work should continue on Recommendation #1. She thanked everyone for their participation.

Team chair Dr. Kinsella requested all updates through April 20 (approximate) to be submitted to him for incorporation into his exit report for ACCJC. The report will be sent to ACCJC for review and then to the college for factual corrections. Updates after April 20 may be submitted to ACCJC by May 18 for review prior to its June 9-11 meeting. Updates will be sent to Dr. Kinsella.

**Recommendation #1:**

Technology Plan update – Workgroup is preparing update.

Educational Master Plan – Plan will go back to consultants for a second draft. CD of draft was sent to Dr. Kinsella.

Action Plan – By April 15, SPC will identify actions and timelines for implementation.

Staffing Plan – Outline will be presented to SPC as information on April 20.

The Annual Report is due in electronic format to ACCJC on June 30. Updates on SLOACs, programs/certificates, distance education, education centers, etc., will be included in the report. The report will be disseminated to the college.

The Midterm Report is due to ACCJC in March 2012. It must address the four recommendations from the 2009 Site Visit and the college's Planning Agendas.

The committee reviewed the Planning Agendas from the Self-Study 2009.

ACCJC policy changes will be posted on the Accreditation website, disseminated to the college, and become a standing agenda item for this steering committee and SPC.

Announcements of accreditation workshops/conferences will also be a standing agenda item for the steering committee.

The meeting adjourned at 3:00 p.m.

<p><b>Next Meeting</b> <b>TBA</b></p>
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