MEMBERS PRESENT:
Michael Arguello, Don Sullins, Donna Baughn, Mark Bealo, Neil Bruington, Mike Dimmick, Sherry Goldsmith, Terry Gray, Roya Lahijani, Herman Lee, Erin Messersmith, George Mozes, Mark Vernoy and Tamara Weintraub.

MEMBERS ABSENT:
Haydn Davis, Lisa Faas and Maria Miller.

RECORDER: Kathy Davis

Meeting called to order at 1:30 p.m. in AA-109

1. Instructional Computer Lab Hardware Requests: (Mark Vernoy & Mike Arguello)
   - The high priority recommendations of the committee are as follows:
     - Business: B-21 lab
     - Communications: Q-3 KKSM, F-21, F-22A, F-25, F-27, F-28 Photography, TCB-1 Telescope (low--end G4’s)
     - CSIS: two of the four labs: Specific labs to be determined by the department B-7, B-9, B-12, EC-101
     - English: S-3, LaserJet 4100N
     - Foreign Languages: F-1 with recommendation that eMac’s be purchased rather than the requested G4’s.
     - Graphics: GJ-6A
     - Academic Technology: LL-106 Public Lab – GX1’s to be handed down.
     - Allen Library Escondido: Recommend 1 – 4100N rather than 2 - 2200DN’s which were requested.
     - Performing Arts: D-2A/B
   - Due to the $400 price difference between a crt and flat panel monitors, the committee recommends not purchasing flat panels, unless absolutely necessary.
   - The remaining requests were determined to be a lower priority and/or recommendations for hand me down systems.
   - Computer orders must be submitted to Purchasing next week in order for installation to take place before the start of the spring semester.
   - There was some discussion of DSPS students, ADA compliance and the need to consider compliance issues when purchasing new equipment. Mark Vernoy will discuss this with Wilma Owens and Student Services as this is not Instruction’s responsibility to fund. Sherry Goldsmith will supply an inventory of the software/hardware currently available in the labs. Mark Arguello will add this item to the next meeting agenda for further discussion.
2. Adobe Contract Recommendation: (Neil Bruington & Don Sullins)
   o Requisition for concurrent licenses is on Diane Lutz’ desk for approval.
   o The level of licenses is adequate “for the foreseeable future”.
   o Current contract is being reviewed by Ben Echeverria.
   o The need for a key server to track licenses was discussed.
     ▪ The consensus of the committee was not to pursue the purchase this year.
     ▪ Administratively it is a good idea and should be pursued, but not now.

3. Reorganization of Committee/Council: (Mark Arguello)
   o Mark Arguello reported that the proposal to make TMPC a council is “on hold”. All other councils are headed by VP’s and Dr. Amador feels that a change now would be premature.
   o At Don’s request, Kathy asked that the committee consider a name change to Academic Technology Planning Committee. The committee will consider at the next meeting.

4. Other:
   o There were no other items for discussion.

There being no further items, the meeting was adjourned at 3:30.