The special meeting of the Palomar College Strategic Planning Council was held on Tuesday, July 2, 2002, at 2:00 p.m., in SU-18.

The meeting was called to order at 2:05 p.m. by Dr. Sherrill L. Amador.

Roll Call
Members Present: Amador, Barkley, Barton, Cater, Davis, Dimmick, Drinan, Garlow, Hoffmann, Lutz, Madrigal, Miyamoto, Patton, Smith, Weimer,

Members Absent: Bishop, Carson, Dolan, Eberhart, Galli, Gilson, Melena, Millet,

Guests Present: Barbara Baldridge, Donna Baughn, Norma Bean, Sherilyn Hargraves, Wilma Owens, Mike Rourke, Lise Telson, Mark Vernoy, Dale Wallenius, Darla Wilson

A. Minutes

MSC Cater, Barkley

The minutes of the meeting of May 21, 2002, were approved.

B. Discussion Items

1. Education Centers Reorganization

Diane Lutz and Norma Bean presented the planned reorganization of the education centers, which will allow for a streamlined, more efficient operation and management structure. (Exhibits B-1) Ms. Lutz pointed out that the changes will also result in a net savings to the District. One of the big advantages will be having an administrator on duty on Saturdays. It was noted that we serve almost 6,000 students at Escondido, carrying almost 2,000 FTES. This is the first of a multi-step plan; another step will be brought back approximately mid-year.

a. Relocation of EME Office, Police Office, and Tutoring Area at Escondido Center

Diane Lutz presented the planned relocation of the EME office, police office, and tutoring area at the Escondido Center. (Exhibit B-1-a) These changes will allow for more efficiency for all those involved.

2. Campus Police Management

Jerry Patton discussed the reorganization of duties of the campus police chief and the director of public safety programs, which had been combined into one position. The two positions have been separated, and the job descriptions will be revised. The campus police will be moving back onto our campus from their present off-campus location on Santar Place. Plans are also underway to move the existing campus police portable building from the main entrance to the facilities area. Instead, a kiosk will be constructed in the median of the main entrance driveway where visitors may stop to ask questions without getting out of their cars. Plans are also underway to install less confusing signage. The new Campus Police Committee will start looking at making us more “customer friendly” immediately.

a. Parking Lots 1 and 2
The strategic planning process identified parking as a major problem on our campus. By re-engineering parking lots 1 and 2, an additional 163 parking spaces will be realized, which will give us the visitor parking spaces we desperately need as well as additional staff parking spaces. Plans are being made to put trees between the rows of parking spaces. It is hoped that the work will be completed before the beginning of the fall semester. The Friendship Pavilion and the timber frame structure currently located between lots 1 and 2 will be relocated to the grassy area on the north side of the library. Some of the trees from the area where it is currently located will also be relocated along with the timber frame structure. When lots 1 and 2 are reconfigured, lot 15 could go back to being a student parking lot. It is suspected that an engineering study of all parking lots may yield an additional 200 to 300 parking spaces. The area near where the playing fields will be located could give us another 300 spaces. The College has been talking with the owner of the land behind the Mobil station west of the campus in the hopes of acquiring that property for another 325 spaces. In addition, we want to change Comet Circle to a two-way street from Mission next to lot 15 to Borden Road. In order to change the remainder of Comet Circle to two-ways, it would be necessary to install a traffic signal at the intersection with Mission Road next to the playing fields at a cost of about $200,000. We are trying to get the city to pay for that. The possibility of purchasing shuttles to transport students from the outer areas of the parking lots has been considered but is very expensive. Lee Hoffmann suggested that we ascertain whether or not the parking spaces will be smaller than they are currently configured. With the popularity of larger vehicles, making parking spaces smaller might not be a good idea. Jerry Patton will make sure that the spaces are not going to be smaller.

3. Technology Management Structure

Dr. Amador presented conceptual model drafts of the proposed technology management structure for discussion. She stressed that all of this is subject to discussion and change. (Exhibit B-3) Technology is a very expensive part of what we do and has a major impact on what we do in both the classroom and administratively. Jerry Patton took a survey and found that 65% of the community colleges have a chief technology officer who reports directly to the president. Dr. Amador requested that any feedback and additional suggestions be sent to her before July 11, the date of the next Cabinet meeting. Copies of these exhibits will be sent to SPC members electronically. Members were asked to take this out to their groups for discussion. This matter will be brought back to the first meeting in September. The governance piece is not yet ready, but the assumption is that it will include the councils and advisory committees. First, we must determine who is going to be doing what.

C. Legislative Advocacy

Dr. Amador and Jerry Patton reported that there isn’t any encouraging news to report on the budget. Our money has been given to the CSU system in a holding account. No more money will be taken away from Proposition 98 at this point. Basically, there is no budget, and it seems as though we are now into "game-playing" between the political parties. At this point, no one has told us that it is going to be worse than the May revise, so Jerry Patton is doing a very conservative budget along those lines, unless we hear something different from the Chancellor’s Office. It is doubtful that some of the money we heard that was to be put back into the community colleges, such as staff development and matriculation, will occur. The Senate has recessed for the summer. It appears there will have to be some increase in taxes, as well as additional cuts.

The good news is that Jerry Patton has made arrangements to borrow funds so that Palomar College will have enough money to last four to five months and will be able to meet payroll. There are some districts in the state that will not be able to meet payroll because they have not made similar arrangements.

D. Reports of Constituencies

1. Administrative Association – There was no report.

2. Associated Student Government – There was no report.

3. CCE/AFT

Mike Dimmick reported that CCE will be having a joint picnic with PFF on July 27 at Kit Carson Park in Escondido.
4. Faculty Senate

Chris Barkley reported that the Senate will not be meeting over the summer. They have appointed faculty members to selection committees for two interim deans.

5. PFF/AFT

Mary Ann Drinan reported that PFF is looking forward to its joint picnic with CCE on July 27.

6. The Faculty – There was no report.

E. Grants

1. Department of Education Grant

Wilma Owens announced that Palomar College, through the efforts of Mollie Smith, has been awarded a Department of Education grant of $190,000 per year for five years to establish an educational opportunity center. The center will serve a population that we have traditionally underserved in our District.

2. Performing Arts Department Grant

Gene Jackson announced that the performing arts department received a $50,000 grant for facilities improvement in the Howard Brubeck Theatre from the San Diego County Board of Supervisors, largely through the efforts of Supervisor Pam Slater, whose daughter is a graduate of Palomar College.

F. Adjournment

There being no further business, the meeting was adjourned at 3:25 p.m.