Facilities Planning Committee

May 8, 2001

Minutes

**Members Present:** Russ Filbeck, Jo Anne Giese, Kelley Hudson-MacIsaac, Mike Ellis, Jennifer Lebedeff, Cynthia Anfinson, Ken Swift, Norma Bean, Wendy Metzger, Gene Jackson, Lasea Usini

**Members Absent:** Jerry Patton

**Guest:** Chris Feddersohn, Steve Kirby

**Agenda Items:**

1. **Announcements:** The Performing Arts timberframe will be constructed on June 1 and will not in any way interfere with commencement.

2. **Minutes:** April 24, 2001 minutes approved. (minutes for April 10 & April 24 needed to be posted on the web page)

3. **Project Updates**
   - T7 & T9 HVAC – out to bid
   - E building roof – out to bid
   - Administrative Services move to off-campus location to Board tonight
   - IT-7 move backed-up for at least 6 weeks (29 office moves on hold)
   - IRIS trailers will stay put for 6 months to one year;
     (option: move the trailers to the parking lot behind the Art Dept.)
   - P8 – P10 AIS remodel: construction to begin May 19

4. **Old Business**

   **Faculty Offices**
   Space options still being pursued

   **Administrative Services Offices**
   No further discussion

   **Facilities Master Planning Consultant**
   The firm of Spencer/Hoskins will go to the Board tonight to acceptance

   **CORF – Human Resources**
   The staff requested approval for all windows to be tinted – MSC – as long as they bear all costs.

   Additionally there is a request to install a window in Josie Silva’s office. Don will take a photo of the outside of the building and super-impose a window – no action taken.
5. **New Business**

**Project Proposal – Process**

Discussion took place about how the process is not followed – we need to encourage campus-wide communication. We will also request that Divisions facilities 3-year plans be provided to the committee.

Kelley will invite Dr. Amador to the first meeting next year.

**Energy Management**

Mike Ellis is working with a firm at the Escondido Center looking a possible savings in HVAC, lighting, etc.

ENRON – our energy provider would like to come on main campus for a possible retrofit.

Mike is looking at the possibility of solar heating the pool.

We have submitted six energy management projects to the state for funding.

**Space Utilization**

Kelley is working on a spreadsheet indicating how many hours a week instructional rooms are being used as well as how much WSCH is being generated from each room.

6. **Other**

Meeting adjourned at 3:30

c: Dr. Amador, Mr. Madrigal, Ms. Michael, Dr. Miyamoto, Mr. Dimmick, Ms. Barkley, … Ms. Smith