



Tutor Committee Meeting Minutes October 6, 2016

MEETING TYPE:

X

Staff

Product/Project

Special

Date:

October 6, 2016

Start Time:

2:30 p.m.

End Time:

3:30 p.m.

Location:

H-306

Meeting Facilitator: Erin Feld

Members Present: Ambrocio, Jessica; Avila, Debra; Barnaba, Ruth; Chen, Lee; Feld, Erin C.; Glassman, Joel; Horn, Jessica, Lee, Yuan-Lin; Manneh, Beatrice; Martinez, Mario; Sivert, Shayla; Thompson, Craig; Towfiq, Fariheh; Van Dyke, Leigh Ann

Members absent: Gomez, Gladys; Green, Rand;

Minute Taker: Jessica Perez-Corona

Agenda Item

1. DRC updates
 - a. Leigh Ann discussed Title V changes specifically with DRC services
 - i. Students can be eligible for DRC services with less verification requirements than before
 - ii. Students can still bring documentation to confirm their disability and can also be served if they show a history of services in the past
 - iii. Please email Leigh Ann if you have more questions
2. Military Ally Info
 - a. Jessica Horn passed out fliers
 - b. Friday, October 28 12p-4p
 - c. Please make sure to sign up through PD website for credit
3. On-line tutoring pilot update
 - a. Online Tutoring went live on 9/8/2016
 - b. So far there have been 40 sessions of which 23 are unique visits
 - c. The number of students accessing the online tutoring service is increasing
4. Accreditation update
 - a. Erin asked committee members to check our calendars and let her know if we are available on the following days and time
 - October 11 from 2:30 – 3:30 pm
 - October 13 from 2:30 – 3:30 pm
 - b. VPI Dan Sourbeer and Michelle Barton would like to meet with this committee to discuss the accreditation team site visit happening on October 24th.
 - c. Please check calendars and let Erin know what day works best
5. Approve May and September minutes
 - a. Motion to approve May 5th Meeting minutes
 - i. Fari Towfiq moved
 - ii. Joel Glassman Second
 - iii. Motion carried
 - b. Motion to approve September 1st Meeting minutes
 - i. Craig Thompson moved
 - ii. Joel Glassman second
 - iii. Correction by Leigh Ann- Students can do some self-reporting (related to DRC report)

<ul style="list-style-type: none">iv. Correction by Craig Thompson<ul style="list-style-type: none">1. Addition under item number 2 in agenda:<ul style="list-style-type: none">a. Strive to have higher number of full time facultyv. Motion carried with correction and addition
<ul style="list-style-type: none">6. Video workgroup and ideas of what we want<ul style="list-style-type: none">a. A separate subgroup was formed that will get together and discuss what this will look like.b. Debra, Jessica, Ruth, and Craig will set a time and date for a meeting and will bring back to the group.

Next Meeting
Thursday, November 3, 2016 at 2:30 pm