

INVOICE

**PALOMAR TECH PREP CONSORTIUM
SALARY PAYMENT/REIMBURSEMENT**
(High School Districts only)

High School District _____

District Office Address _____

City _____ State _____ Zip Code _____

Contact Person _____ Phone _____

Project Activity Funded: _____

Category	Funds Requested	Hours	Rate	Staff Member	Social Security #
Certificated Salaries					
Classified Salaries					
Benefits					
Total Funds Requested					

NOTES:

- District/school payroll verification must be attached.**
- Copies of modified curriculum, lesson plans, or modules, articulation agreement(s), brochures, and reports must be submitted to the Tech Prep Coordinator before salaries will be paid/reimbursed.
- The cut-off date for submitting financial claims is May 14, 2005.

Staff verification that project has been submitted to the Tech Prep Coordinator:

Name _____ Signature: _____

High School Authorization

Date

Tech Prep Coordinator

Date

Forward completed invoice and required documents to:

Rita Campo Griggs
Tech Prep Coordinator
Palomar College
1140 W. Mission Road
San Marcos, CA 92069

Direct questions regarding reimbursement to:
Rita Campo Griggs
(760) 744-1150 Ext. 3047