



# Palomar Transfer Students Association

Meeting Held on:

**April 11th, 2024**

Start Time: **3:35 PM**

End Time: **4:29 PM**

Location: **MD-105** / [Zoom](#)

Email: [PalomarTSA@gmail.com](mailto:PalomarTSA@gmail.com)

Website: <https://www.palomar.edu/students/ptsa>

## Chair:

President: Kengo Hotta **P**  
khotta@palomar.edu

## Vice-Chair:

Executive Vice President: Milos Vuskovic **P**

## Vice Presidents:

- VP of Events: Maya Paredes **P**
- VP of Communication: Imm Tongsiri **Tardy**
- VP of Finance: Ryan Javier **P**

## Executive Associate:

- Exec. Associate: Vacant

## ICC Representative(s):

- German Valenzuela **P**

## Members:

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## Advisors:

- Brittany Wong  
[bwong@palomar.edu](mailto:bwong@palomar.edu) **P**
- Destiny Costilow  
[dcostilow@palomar.edu](mailto:dcostilow@palomar.edu) **P**

## Palomar Transfer Students Association Board Meeting

**1. CALL TO ORDER**

- a. Call to Order @**3:35**
- b. Roll Call
- c. Welcoming and Greeting
- d. Announcements

-Milos talked about his experience with the financial office for workshop—he was directed to Mary

-Brittany advised that he contact the TC for the future

-Brittany had some recommendations for the minutes - increase clarity by putting date on the front and making minute notes more visible

**2. ORAL COMMUNICATIONS**

*Internal communications, each announcement shall be limited to 3 minutes*

- a. Elections – Kengo Hotta

-Small update on elections - will be discussed further

- b. Update on CSU Alumni Panel – Kengo Hotta

-Only 1 response, so may be unavailable

-Table for next semester

**3. OFFICIAL REPORTS****a. ICC Representative Report**

- i. Kengo Hotta

-Meeting happening on 4/19 from 9:30 to 10:30

-Brittany asked about how money is distributed for attendance; what happens to money when meetings are canceled/quorum not established?

**b. Treasurer's Report**

- i. VP of Finance, Ryan Javier

-Ryan will talk with Brooke to figure out the numerical total \$436.79, not including the two receipts(\$53.76) (\$91.44)

-\$290.90) is estimated balance

-Brittany: Create a Google sheets or something to keep track of club funds and compare it with what Brooke has

## Palomar Transfer Students Association Board Meeting

**4. Upcoming PTSA Events**

- a. College Fair – April 25th, 10:00 to 13:00 in SU quad
  - Brittany remarked it's a weeklong event - possible for PTSA plug - same week as black student success week
  - Milos remarked about getting participation to man the table and help do outreach
  - Event will include palomar institutions, other colleges, and people in industries
- b. Transfer Recognition – May 10th, 15:00 to 18:00 in HBT
- c. Election Self-Nomination Period\* – April 25th 12:00 to May 2nd 12:00
  - Unapproved but put on for timeline/awareness purposes
- d. Election Candidate Forum\* – May 9th during the regular Board Meeting
- e. Election Voting\* – May 9th during the regular Board Meeting
  - Kengo: items 4d and 4e will happen on the same day
- f. End of the Year Field Day – May 23rd, 14:30 to 16:30 by the Clocktower
  - Brittany remarked that we need a facilitron request
  - Kengo communicated that we have reserved the speaker and field games
  - Discussion on what we wanted from facilitron request
- g. New Transfer Student Orientation – August? TBD**
  - \*board unapproved
    - Brittany: July 25th and August 2nd, in MD 103,104,105, 157 are reserved
    - Decided to host multiple days to get more students

**5. Approval of Minutes**

- a. Approval of Minutes from the Board meeting on April 4th, 2024
  - Motion by Milos, seconded
  - Ryan abstained, No other nays or abstentions

## Palomar Transfer Students Association Board Meeting

**6. Action Items**

- a. Approval of last Board Meeting Date to be May 16th
  - Motion by Milos, seconded
  - Unanimously Approved
- b. Approval of Election process
  - Motion by Kengo to table item 6b; seconded
  - Board unanimously approves tabling item 6b to next meeting
  - Kengo moves to create an Election committee; seconded
  - Chair appoints Ryan, Imm, and Brittany to sit in this committee
  - Time for meeting will be decided by when2meet
  - Board agrees to appoint the Election committee to discuss items 6b and 6c
- c. Approval of Election Self-Nomination Period on April 25th 12:00 to May 2nd 12:00
  - Motion by Kengo to table item 6c; seconded
  - Board unanimously approves tabling item 6c to next meeting
- d. Approval of Election Candidate Forum on May 9th during the regular Board Meeting
  - Motion by Milos; seconded
  - Unanimously Approved
- e. Approval of Election Voting on May 9th during the regular Board Meeting
  - Motion by Ryan; seconded
  - Discussion on timetable of May 9th meeting
  - Unanimously Approved

## Palomar Transfer Students Association Board Meeting

**7. Topics of Discussion**

- a. Transfer Hangout for events
  - Kengo proposed 21/22, milos said 14/15 because the former week is finals week
  - Board agrees that May 14th and 15th, 12-1:30 on 14th and 1-3 on the 15th sounds good
  - Motion to hold outreach events as previously mentioned from Kengo, seconded
  - Unanimously Approved
- b. Position Requirements
  - Appointed to elections committee for review
- c. Club Stole / Pins
  - Ryan remarked on the time to order (4-6 weeks for stoles)
  - Brittany advised moving to a different supplier/ideas—suggested buying blank stoles on Amazon and then applying our own iron on patch

**End @ 4:29**