

## Palomar Transfer Students Association Board Meeting



### Palomar Transfer Students Association

Board Meeting Times: Fridays

Start Time: 2:45 PM

End Time: 3:45 PM

Location: [Zoom](#)

Palomar Transfer Students Association President: Kengo Hotta,

Email: [khotta@palomar.edu](mailto:khotta@palomar.edu)

[Palomar.TSA@gmail.com](mailto:Palomar.TSA@gmail.com)

Website: [www.palomar.edu/transfercenter/PTSA](http://www.palomar.edu/transfercenter/PTSA)

#### Chair:

- President: Kengo Hotta -P

#### Co-Chair:

- Executive VP: Eric Alberts -P

#### Vice Presidents:

- VP of Tech: Vacant (1)
- VP of Events: Vacant (1)
- VP of M&A: Vacant (1)
- VP of D&M: Vacant (1)

#### Executive Associate:

- EA: Matthew Yeh -P

#### Treasurer:

- Treasurer: Daniel Duran -P

#### Board:

- BM: Imm Tongsiri -P
- (9) Spots Vacant

#### ICC Representatives:

- ICC Rep: Eric Alberts
- ICC Rep: Daniel Duran

#### Advisors:

- Brittany Wong -P  
bwong@palomar.edu
- P.J. DeMaris -EA  
pdemaris@palomar.edu
- Benjamin Mudgett -EA  
bmudgett@palomar.edu

**1) Call to Order**

- a) Call to Order @ 3:01 PM
- b) Roll Call
- c) Welcome and Greetings
- d) PTSA Chairperson Announcements
  - i) End of semester
  - ii) Week date is added to the upcoming events
  - iii) Location is added to the upcoming events
  - iv) EA Matthew Yeh has some news!

**2) Approval of Minutes**

- a) Approval of minutes from 4/21/23
  - First: Eric Alberts
  - Second: Matthew Yeh

**3) Oral Communications**

*Maximum 5 minutes each*

- a) N/A

**Cont.**

#### 4) **Reports**

*Maximum 5 minutes each*

a) Resume Workshop – Eric Alberts

i) Eric: It went well; although there was not much attendance. May be due to low attendance in general because people dropping classes or skipping.

ii) Kengo: The giveaway went well. Not as successful as the transfer lounge but we still met a lot of passionate people.

b) Transfer Advisory Committee – Kengo Hotta

Kengo: Eric & Kengo were able to present ideas with P.J. Demaris. P.J. saw interest in the new student orientation in the Fall (will become an upcoming project). Learned about bills and how they impacted us.

c) Transfer Center Presentation – Eric Alberts

Eric: Went great! Eric & Daniel made a power point which was helpful. This was the first time using this presentation and it was presented to 20 people that went to a transfer center skill shop. (Monday)

Eric: Was able to present 2x on another day too.

Kengo: We should implement this next semester more where we go into classrooms and introduce the club face to face.

d) Treasurer Report – Daniel Duran

Eric: Kimberly will update if there is anything changing in the account.

Brittany & Kengo: Check with Kimberly if funds are able to transfer over.

Brittany: Now is the time to also introduce items that we want to spend money on in the future so that board members can vote on it.

**Cont.**

**5) Upcoming Events***Maximum 10 Minutes total*a) *Spring Music Festival* Thu, 5/4 13:00 – 18:00

i) Under the campus clocktower

b) *Trail Cleanup* \*\* Tues, 5/9 14:30 – 16:30

i) Palomar “P” mountain

ii) Might get boba afterwards together as a club

iii) Eric: There is a liability form that must be completed with emergency contacts &amp; health insurance etc. Contact Eric for this form.

c) *Pride Event*\* Wed, 5/10 10:00 – 13:00

i) Inside the Student Union

d) *Transfer Recognition*\* Fri, 5/12 Time 4:00 PM – 6:00 PM

i) Location TBD because there are so many people interested in going

ii) Soft serve ice cream truck

e) *Transfer Lounge*\* Tu, 5/16 14:30 – 16:00

i) LRC-116

f) *Commencement*\*\* Fri, 5/26 17:00 – 20:00

i) Location Football Field &amp; Track

ii) Students check in by 3:30PM

\*PTSA Tabling is recommended

\*\*PTSA Representation is recommended

**Cont.**

**6) Discussion Items**

*Maximum 10 minutes each*

**a) Specifics of the May 3 outreach event**

Kengo: People are getting used to popcorn, so we want to move to in-class presentations. There are less people attending class currently because of skipping.

Eric: Suggest a Wednesday hangout/networking lunch.

Kengo: Essentially a mini transfer lounge.

Brittnay: You need to talk to ASG to reserve the Student Union spots.

Kengo: There is no ASG meeting until then so we will just have to sit down and chill there.

Eric: Potentially we can get donuts (\$11.50 per dozen at Krispy Kreme)

Brittany: It is cheaper if you go to a mom & pop store, additionally, Krispy Kreme is far from campus

Imm: We should probably get some Vegan & Gluten Free options so that everyone can be included.

Imm: Lives near Peterson's and can get it before campus.

Eric: \$8.50 per dozen at Peterson's

Kengo: Old PTSA Members only can get donuts; no one new can just join and get a donut.

Brittany: Get a list of the people that can get a donut for the event and check them off.

Timeframe: 10:30-12:30 like a nice lunch break

Location: Student Quad Tables (Outside)

Advertisement: Story post on Instagram & send to all the members

**Cont.**

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## b) Specifics of the Spring Music Festival Tabling

Eric & Kengo: Popcorn here would be a good idea

Eric & Kengo: Cornhole? Because people love games like this. If people win, maybe we can give them a prize like candy.

Eric: Already has the cornhole so we do not need to worry about it.

Brittany: Need to send an email to them to tell the organizers that you want to participate in it.

Kengo: Need to reserve the Popcorn machine

Time: Thursday (May 4<sup>th</sup>) from 1:00-6:00 but we can do 2:30-4:30

## c) Specifics of the Cleanup Event

Meet up, clean the mountain, take photos, talk with people, and get boba.

## d) Overview of the Transfer Lounge

**7) Ongoing Business**

*Maximum 5 minutes each*

## a) Telescope Article

i) List: 4/28/23 Minutes

ii) Kengo: Sent an email with no response. Will resend.

**8) New Business**

a) Send Email to Diane for Transfer Lounge

**9) Business on hold**

a) PTSA Teams

**Cont.**

**10) Open Positions**

- a) Board Positions (10)

Email [khotta@palomar.edu](mailto:khotta@palomar.edu) for official assignment to positions!)

**End** @