

Palomar Transfer Students Association Board Meeting



Palomar Transfer Students Association

Board Meeting Times: Fridays

Start Time: 2:45 PM

End Time: 3:45 PM

Location: [Zoom](#)

Palomar Transfer Students Association President: Kengo Hotta,

Email: khotta@palomar.edu

PalomarTSA@gmail.com

Website: [TBD](#)

Chair:

- President: Kengo Hotta -P

Co-Chair:

- Executive VP: Eric Alberts -P

Vice Presidents:

- VP of Communications: Vacant (1)
- VP of Events: Kirsten Soto -P

Secretary:

- Secretary: Vacant (1)

Treasurer:

- Treasurer: Daniel Duran -P

Board:

- Board Member: Vacant (10)

ICC:

- ICC Rep: Eric Alberts
- ICC Rep: Daniel Duran
- ICC Rep: Kirsten Soto

Advisors:

- Brittany Wong -P
bwong@palomar.edu
- P.J. DeMaris -EA
pdemaris@palomar.edu
- Benjamin Mudgett -EA
bmudgett@palomar.edu

1) Call to Order

- a) Call to Order @2:53 PM
- b) Roll Call
- c) Welcome and Greetings
- d) Announcements

2) Approval of Minutes

- a) Approval of minutes from 3/10/23

Motion to approve minutes: Eric Alberts

Second: Kirstin Soto

3) Oral Communications

- a) Visiting Member introduction

i) Genevie Abuan

ii) Matthew Yeh

- b) Distinguishment of Board Email list and Member Email list

i) Meeting information will be sent out through the Board Mailing List

4) Reports

- a) PTSA Transfer Hangout 3/15/23 – Kengo Hotta, Eric Alberts, Kirsten Soto
- b) ICC Meeting – Kirsten Soto

- Environmental Day is upcoming on Monday, 4/24 from 11:00-15:00

○ Clubs can hold a table

○ Clubs should go along with the theme of the event if they are tabling

Cont.

5) Upcoming Events

- a) *Transfer Hangout* 3/22
- b) *Grad Fest* 4/18, 4/19 10:00 – 14:00
- c) *Transfer College Fare* 4/19
- d) *SDSU Workshop* for Incoming Students 4/20 10:00 – 11:00 (Hi-flex)
 - i) 10:00-11:00 is for drop-in Q&A
 - ii) 11:00-12:00 is the workshop
 - iii) Workshop is located in MD-104
- e) *SDSU Workshop* for Incoming Students 4/25 12:00 – 13:00 (Virtual)
- f) *Pride Event* in the Student Union 5/10 10:00 – 13:00
- g) *Transfer Recognition* 5/12
 - i) Attendees will receive a graduation cord (white)
- h) *Commencement* 5/26

6) Discussion Items

- a) Transfer Hangout 3/15 – Kengo Hotta
 - i) Time
 - 11:00 setup, event will run from 11:30 – 12:30
 - ii) Items to hand out
 - Popcorn, possibly pizza (if GCU sponsors)
 - iii) Set up location
 - Inside the Student Union, because of the rain
- b) PTSA Events Calendar – Kengo Hotta
 - i) Checking in on the Events Calendar
 - Create a link for Calendar (Kirsten Soto)

Cont.

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- c) PTSA Website – Kengo Hotta
- i) Checking in on the PTSA Website
- Eric will send a follow-up email to ATRC
- d) Volunteer Events – Kirsten Soto
- i) Thank you cards for the GCU reps
- Create a hard copy, the three people who interacted with GCU reps will sign
 - Create a running thank-you card (digital) for future events – Brittany Wong
- e) Transfer Networking Event 3/23 – Kirsten Soto
- i) Location (MD – 204?)
- Location will be changed to LRC (Library)
 - Brittany will be filling out the facilitron
- ii) Time
- 14:00-15:30
- iii) What to do at the event
- Ice breakers
 - Kirsten Soto will be creating an outline
 - Kengo Hotta will be buying snacks
- iv) Advertisement
- Kengo Hotta will advertise
- v) Flyer
- Eric Alberts/Kirsten Soto will be creating the flyer by Monday

Cont.

f) Social Event Ideas – Kirsten Soto

- Kengo Hotta will be creating a document where all the event ideas will be placed

g) College application presentations – Kirsten Sotoh) Proposal to have committees – Kengo Hotta

- Committees will be created to divide tasks among more manpower

7) Ongoing Business

a) Mission Statement – Kengo Hotta

- Mission statement is created

b) Revising PTSA external affairs – Eric Alberts

c) Sponsorships – Kengo Hotta

- Brittany Wong provided a contact for Jordan Cierro from the Broken Yolk Cafe

8) Unfinished Business

a) Work on Recruitment

b) Create flyer of all events

c) Revise generic flyer for PTSA

d) Create link for teachers to include in their signatures

9) Open Positions

a) Secretary (1)

b) Board Members (10)

(Email khotta@palomar.edu for official assignment to positions!)

End @4:21 PM