

## POLICY NUMBER 4

### ATTENDANCE

The following policy applies to all members of the Associated Student Government:

- Clause I.** All regular meetings will begin on Friday at time determined by the President of the Fall and Spring semesters. Regular meetings are not held during vacations or exam periods, though Special Meetings may be called during those times for extraordinary actions and with proper notice.
- Clause II.** Roll Call shall be initiated by the President, Vice-President, or the appointed Senator.
- Clause III.** If a member has a conflict with the scheduling of a regular meeting of ASG, the member shall be required to contact the President. It shall be the decision of the President and Vice-President, to approve or deny the excusal of the absence, subject to approval by a two-thirds (2/3) majority of the ASG board at the following meeting, if challenged by the member who is absent (not relevant to secretary).
- Clause IV.** If approval for the absence fails to carry by two-thirds (2/3) majority, the absence shall stand unexcused and shall be noted in the record.
- Clause V.** Members who accumulate three (3) unexcused absences shall be removed from the ASG Board (Article IV, Clause III).
- Clause VI.** Members who exhibit continual tardiness can be declared absent by a majority vote of the ASG, Vice President or a majority vote of the board.
- Clause VII.** Members accept their positions knowing that regular meetings are held at the date and time specified above; therefore, class conflicts will not be honored.

Approved 10/05/2005

Revised 11/24/2010, 10/27/17