



GOVERNANCE STRUCTURE GROUP REQUEST

Request submitted by: Lynda Halttunen				Date: October 19, 2010		
Proposed Name of Requested Group: Matriculation and Transfer Committee						
	Council	X	Committee		Subcommittee	Task Force
Action Requested:			Add		Delete	X Change
<p>Role: The purpose of the Matriculation and Transfer Committee is to review and support the activity of the Matriculation and Transfer programs.</p> <p>Products: Matriculation and Transfer Committee members are responsible for articulating the Palomar College Matriculation Plan and the Transfer Center Plan, goals, objectives, budget revisions and accomplishments to the constituencies they represent.</p>						
Reporting Relationship: Student Services Planning Council						
Meeting Schedule: Once per semester, the first, second, third or fourth Thursday of October/November and March/April depending on availability, 2:00 p.m. to 3:30 p.m.						
<p>Chair: Dean, Counseling Services and Transfer Center Director</p> <p>Members:</p> <ul style="list-style-type: none"> • Vice President, Instruction • Vice President, Student Services • Non-Credit Matriculation Coordinator • One Faculty representative from Counseling appointed by Faculty Senate • One Faculty representative from ESL appointed by Faculty Senate • One Faculty representative from Math appointed by Faculty Senate • One Faculty representative from English appointed by Faculty Senate • One Faculty representative from Reading appointed by Faculty Senate • Director, EOP&S • Director, Information Services • Director, DRC • Director, Enrollment Services • Director, Institutional Research and Planning • Assessment and School Relations Supervisor • One Instructional Dean • One Classified Unit Employee representative appointed by CCE/AFT • One Student representative appointed by ASG • One representative from a four year institution • One at large Part-Time Faculty Member appointed by Faculty Senate 						

Reviewed by Strategic Planning Council:

- 12-03-02 Approved
- 10-19-04 Revised
- 04-04-06 Revised
- 10-19-10 Revised

Approved by PAC: 10/2/01