



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
September 28, 2011**

CHAIR: Mark W. Vernoy

MEMBERS PRESENT: R. Brady, L. Cecere,
J. Conway, T. Cruz, D. Dryden, L. Halttunen,
H. Lee, S. Sivert, D. Studinka, S. Titus, E. Tubbs,
M. Vernoy

RECORDER: Janeice Pettit

MEMBERS ABSENT: R. Antonecchia, S. Cathcart,
P.J. DeMaris, M. Large, J. Moss, E. Nunez,
R. Tait-Brown

GUESTS: M. Barton, K. Ventimiglia, L. Rodig,
J. Sczersputowski, T. Jenkins

I. Welcome New Members

Rocky Brady was welcomed as a new member to Student Services Planning Council.

II. Approval of Minutes for September 14, 2011

MSC (Halttunen/Titus) Minutes of September 14, 2011 were approved and accepted into the record.

III. Mental Health Services Act (MHSA)

Handouts concerning the "It's Up to Us" stigma reduction and suicide prevention media campaign were despised and discussed during the informational presentations given by the following representatives: Karen Ventimiglia (MHSA Coordinator), Leah Rodig and Jana Sczersputowski (AdEase), Tonya Jenkins (Providence Community Services).

Questions and answers were entertained on how to coordinate the efforts of MHSA and Palomar College in meeting the needs of our students.

The Council was encouraged to share with our students the following helpful information and resources:

- San Diego Crisis Hotline (800)479-3339
- www.Up2SD.org/yourlife
- www.ulifeline.org
- www.halfofus.org
- www.activeminds.org
- www.liveyourlifewell.org
- www.2.sprc.org/collegesanduniversities/index

Members interested in classroom or department presentations were encouraged to utilize the following contact information:

- Karen Ventimiglia
Analyst II
Mental Health Services Act Internal Coordinator
Mental Health Services Administration
Behavioral Health Services

Health and Human Services Agency
3255 Camino Del Rio South
San Diego, CA 92108-5524
Tel: (619)584-3012
Email: Karen.Ventimiglia@sdcounty.ca.gov

IV. Program Review and Planning (PRP's) Modifications

Examples of the Instructional Programs PRP forms for the first and second year were dispersed and discussed.

Barton explained that uniformity of the PRP forms is not as important as the uniformity of the PRP process of analyzing, planning, identifying resources and prioritizing. She acknowledged that the uniqueness of Student Services data does make it a challenge for adapting the PRP form and process to meet Student Services needs.

Vernoy shared that Student Services will update its current PRP's using the old format. After the completion of this task, the old format will be reviewed to see if additional adjustments are necessary before utilizing it to create the new Student Services PRP's in the spring.

Barton suggested that it might be helpful to have Research and Planning review any adjustment recommendations to the Student Services PRP format.

V. PRP's Expenditures

MSC (Halttunen/Lee) Proposed to accept the recommendation to adjust the priority rankings as follows:

The item labeled "License Fees for Financial Aid TV Project" will be changed from rank level three (3) to rank level one (1) and the \$25,000.00 SPPF monies will be used to cover the upcoming license renewal cost. It is further recommended that if SSPC is successful obtaining additional \$25,000.00 in Foundation grant money then it should be used to purchase two (2) of the police radios listed in the item labeled "Upgrade Police Radios" ranked number two (2) on the list.

VI. Holiday Celebrations for EOPS Students

Halttunen shared that there will be not be an EOPS Student Family Christmas party this year due to the late move of the EOPS office to its new location. Campus Police has agreed to collect and deliver donated holiday toys to the EOPS Office to be dispersed to the EOPS student families.

The meeting was adjourned at 11:02 a.m.

Next Meeting: October 12, 2011