



**STUDENT SERVICES PLANNING  
COUNCIL MEETING  
MINUTES  
February 9, 2011**

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CHAIR: Mark W. Vernoy

MEMBERS PRESENT: D. Casey, S. Cathcart, J. Conway, T. Cruz, L. Halttunen, K. Huskey, H. Lee, L. Meyers, J. Moss, T. Nguyen, J. Sanchez, S. Sivert, D. Studinka, S. Titus, E. Tubbs, M. Vernoy

RECORDER: Janeice Pettit

MEMBERS ABSENT: P.J. DeMaris, M. Large, J. Molina, L. Romain

GUESTS:

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I. Approval of Minutes for January 26, 2011

MSC (Halttunen/Moss) The January 26, 2011 minutes were approved with corrections and accepted into the record.

II. Program Review and Planning (PRP) Priorities Rating Review

The Student Services Equipment/Technology Priority Master List was handed out and discussed.

Questions concerning priority items “Enhance and Maintain District Fleet” and “Emergency Response Communication” were entertained and discussed.

MSC (Lee/Sivert) to approve the renaming of the “Emergency Response System” to “Mass Communication/Emergency Response System”.

MSC (Halttunen/Huskey) to move to action.

MSC (Halttunen/Huskey) to approve that the Student Services Equipment/Technology Priority Master List with its ratings be accepted and that the Strategic Plan Priority Funding monies be used to implement these priorities.

III. Staffing Plans Review

The Priority Factors form & Student Services Projected Staffing Plan spreadsheet were dispersed.

Several questions concerning the usage of the Student Services Projected Staff Plan spreadsheet were entertained and discussed.

Council members were asked to review the staffing plan list and submit their rankings, 1 to 39, of the staff positions to Vernoy prior to the next SSPC meeting on February 23<sup>rd</sup>.

**IV. Formative Evaluation of I.P.M., R.A.M., and SP Objective 1.2**

The Evaluation of Planning Council Resource Allocation Process form was dispersed.

The members were asked to review the questions as outlined in the handout and evaluate Student Services Planning Council's process in developing the PRPs priorities and their funding. Members are to submit their feedback to Vernoy prior to the Student Services Planning Council (SSPC) meeting on February 23<sup>rd</sup>.

**V. Sharing**

Health Services and the Fire Student Club are sponsoring the Blood Drive. Health Services is also providing Healthy Heart campaigns this month with cholesterol testing and health information being offered to those interested.

The Associated Student Government (ASG) Club has voted to give their full support towards Palomar College becoming a tobacco/ smoke free campus. In preparation to meeting this goal, it is now being recommended that all designated smoking areas be moved further into the parking lots and away from the buildings.

The new Multicultural Department (MD) Building has been designated as a smoke free area. Professor Roger Morrissette and Director Kelly Hudson – MacIsaac are coordinating the efforts to post permanent “no smoking” signage in this area. Director Jayne Conway has been encouraged to offer temporary “No Smoking” signage to faculty members requesting these signs until the permanent signage is posted.

The Solving Student Concerns and Health Services are sponsoring the “Health Buck” campaign this month. The campaign will reward students for showing respect to others by smoking only in the designated smoking areas. The “Health Buck” is valued at \$1.00 dollar and can be used for purchases in the Palomar College cafeteria. ASG will also offer an “opportunity drawing” where more give aways will be handed out.

The University of California, San Diego (UCSD) Transfer Admission Guarantee (TAG) program has increased the Grade Point Average (G.P.A.) requirement from 3.0 to 3.5 beginning in the fall of 2012.

The meeting was adjourned at 10:50 a.m. The next meeting is scheduled for February 23, 2011.