



**STUDENT SERVICES PLANNING  
COUNCIL MEETING  
MINUTES  
November 9, 2011**

**CHAIR:** Mark W. Vernoy

**MEMBERS PRESENT:** R. Antonecchia, L. Cecere, J. Conway, T. Cruz, P.J. DeMaris, D. Dryden, H. Lee, N. Jepsen, M. Large, J. Moss, E. Nunez, D. Studinka, R. Tait-Brown, S. Titus, E. Tubbs, M. Vernoy

**RECORDER:** Janeice Pettit

**MEMBERS ABSENT:** S. Cathcart

**GUESTS:**

**I. Approval of Minutes for October 26, 2011**

MSC (Halttunen/Cruz) Minutes of October 26, 2011 were approved and accepted into the record.

**II. Strategic Priority Plan Funding**

MSC (Cecere/Nunez) Proposed to accept the priority ranking order of Student Services SPPF requests for 2011-2012 as presented.

Rank 1 – DRC - Assorted Software and Technology (\$24,421.00)

Rank 2 – Police - Parking Permit Machine (\$17,396.90)

Rank 3 – Assessment – Computer Upgrade (\$7,750.00)

Rank 4 – Counseling - Career Center / Transfer Center Remodel (\$25,000.00)

Rank 5 – Counseling - 40 iPads / Security Cart (\$35,191.00)

Rank 6 – Transfer Center -University Field Trips (\$2,400.00) (Note: has already been presented to the Faculty Senate)

Rank 7 - Career Center Marketing Budget (\$2,000.00)

Rank 8 – SLO and SAO Analysis Tools (\$2,000.00)

**III. 2011-2012 Staffing Plan**

Student Services executives are currently working on 2011-2012 Staffing Plan updates. Electronic copies of updated staffing plans will be forward to Council members for review and priority ranking prior to the next SSPC meeting.

**IV. Student Services Program Review and Planning (PRP) Reports**

Student Services executives are currently working on 2010-2011 PRPs updates. Electronic copies of the updated PRP reports will be forwarded to the Council members for review prior to the next SSPC meeting.

**V. Other/ Announcements**

Health Services' official move date to their new location will be December 2<sup>nd</sup>. Jayne Conway reported that there will be minimal health services available during the transition period.

The Great American Smokeout, sponsored by Associated Student Government, Health Services and Vista Community Clinic, will be held on Thursday, November 17<sup>th</sup>. Tobacco users are encouraged to stop by the Student Union Quad or the Escondido's Main Lobby for cessation resources and giveaways to help quit the habit successfully.

Transfer Center will be sponsoring this year's "High School Counselors Event" on Friday, November 18<sup>th</sup>.

Elvia Nunez extended a special invitation to the council members to come and enjoy the NCHCA Sundowner event on December 1<sup>st</sup> from 4:30pm through 7pm at the Acapulco Restaurant in San Marcos.

The Veterans office will be sponsoring this year's "Veterans' Day Ceremony" on Thursday, November 10<sup>th</sup> at noon. The College will come together at the campus Veterans Memorial (in front of the flag pole) for a ceremony honoring all those who have served and are serving their country. Special recognition will be given in honor of former Palomar College Student and Marine Jason Hill, who was killed in combat in Afghanistan earlier this year. Hill's name is being added to the Palomar College Veterans Memorial. Prior to his deployment, Hill resided in Poway.

Herman Lee reported that the Information Services Office will be installing more web servers in the hope to correct the slowdown problem in the Enrollment Services' computer network.

The Career Center will be sponsoring the workshop "Palomar College Career & Technical Education Programs: A Pathway to Employment" on November 28<sup>th</sup> at 6pm in the Governing Board Room. There will be a student alumni guest panel sharing their Career and Technical Education (C.T.E.) experience and employment success.

The meeting was adjourned at 10:45 a.m.

Next Meeting: November 23, 2011