



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
December 9, 2009**

CHAIR: Mark W. Vernoy

MEMBERS PRESENT: D. Casey, S. Cathcart, V. Chau, J. Conway, T. Cruz, L. Halttunen, K. Huskey, M. Large, H. Lee, L. Meyers, L. Romain, S. Titus

RECORDER: Janeice Pettit

MEMBERS ABSENT: C. Duran, T. Hernandez, J. Jenkins, M. Lopez, C. von Son

I. Approval of Minutes – November 25, 2009

The November 25, 2009 minutes were approved and accepted into the record by acclamation.

II. Introduction of New Members

Mark Vernoy shared with the committee that PFF had elected Carlos von Son to be on the Student Services Planning Council.

III. Drops & Non-Payment of Fees/ Maximum Unit Load

MSC Halttunen/Cathcart Proposal that students have ten (10) days to pay for enrollment fees until auto enrollment starts then students must pay as they enroll.

MSC Halttunen/Cathcart Proposal for nineteen (19) units as maximum unit load limit with some type of system for petition for exceptions.

IV. Campus Police Revenue Recommendations

Tony Cruz gave a brief review of the Campus Police Committee's "Revenue Generation Initiatives" report for the benefit of the members who were unable to attend the November 25th SSSPC meeting. The committee agreed to withhold voting on this proposal until all members had a chance to share this information with their respective groups for discussion and input. This agenda item is to be reviewed again at the next SSSPC meeting.

V. Campus Police 1st Quarter Report

Tony Cruz briefly shared with committee the Campus Police 1st Quarter Report that covered the period of July 1, 2009 through September 30, 2009. Mark Vernoy said he would share this information at the next SPC meeting.

VI. H1N1 Flu Update

Jayne Conway shared with the members that Student Health Services has been able to obtain four hundred (400) doses of the H1N1 flu vaccine. Students/ staff between eighteen (18) and twenty four (24) years of age can obtain the vaccine at no cost. Staff between twenty five (25) and sixty four (64) years of age who have medical conditions (check with Jayne Conway for exceptions) can receive the vaccine at no cost as well.

VII. PCAC Program Review

Scott Cathcart shared with the members that our Athletics department had completed the Pacific Coast Athletic Conference (PCAC) Program Review which occurs every five (5) years. The review committee interviewed the Athletics staff and students. The Athletics Department will receive the PCAC Program Review report later on this month. Scott will share the final report at the next SSSPC meeting.

Mark Vernoy dispersed the "Faculty Hiring Priority Recommendations for 2009-10" form. Mark shared with the members that six new faculty hires for 2010 have been approved and that two of those hires will be in the Athletics Department. He then briefly explained how the decision was made.

The meeting was adjourned at 10:44 a.m. The next meeting is scheduled for January 27, 2010.