



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
October 22, 2008**

CHAIR: Joseph L. Madrigal

Members Present: S. Cathcart, J. Conway, K. Farrell-French, K. Huskey, M. Large, H. Lee, R. McDonald (for T. Hernandez), Lt. T. Cruz (for T. Plotts), S. Titus, ASG Representative

RECORDER: Carol Moore

Members Absent: Frady, Halttunen, Hernandez, Lopez, Plotts, Richardson, Romain, Tait-Brown

Guests: Katherine Khaskin, Shaun Briggs

The Student Services Planning Council meeting was called to order by Mr. Joseph L. Madrigal, Chair, at 9:30 a.m.

I. Approval of Minutes – October 8, 2008 meeting

MSC- Titus: The minutes of the October 8, 2008 meeting were approved.

II. Veterans Task Force - H. Lee

Herman Lee provided the committee with a revised handout that lists the membership composition of the Veterans Task Force which has been renamed the Veterans Services Advisory Group. The list provides the various areas that are represented, not the names of specific persons serving on the Committee. The meetings are open and anyone can attend.

Russ McDonald, Financial Aid/Veterans Services Counselor introduced Katherine Khaskin, Financial Aid/Veterans Advisor and Shaun Briggs, Palomar College Student and President of the Veterans Students Alliance Club. Shaun suggested that the Veterans Services Advisory Group should have a representative from the Veterans Students Alliance Club to serve on the committee. Both Katherine and Shaun are working diligently on promoting programs and assistance to Veterans, Active Duty Military and dependants attending Palomar College.

Shaun reported that there will be a Veterans Day Celebration held on campus on November 11.

III. Education For Heroes Fund – J. Conway

Jayne reported that the Palomar College Foundation has set up an Education for Heroes Fund which will provide scholarships to Veterans that may need assistance in completing their education. The goal is to raise five million dollars in a trust account, the interest from which can be used to assist the Veterans.

IV. Annual Campus Security Report – Lt. T. Cruz

Tony provided the committee members with a copy of the 2008 Jeanne Clery Annual Campus Security Report and Crime Statistics brochure. The Clery Act is the landmark federal law which requires colleges and universities across the United States to disclose information about crime on campuses. Tony reviewed the various areas covered in the brochure.

V. Budget Committee Report – C. Duran

Due to a power outage, this item was postponed and will be placed on the agenda for the next meeting.

VI. Staffing Update – All

Due to a power outage, this item was postponed and will be placed on the agenda for the next meeting.

VII. Sharing /Announcements/Acclamations

Due to a power outage, this item was postponed and will be placed on the agenda for the next meeting.

Being no further business, the meeting was adjourned at 10:10am.