



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
April 25, 2007**

CHAIR: Joseph L. Madrigal

Members Present: ASG Representative, V. Aguilera, B. Bishop, J. Conway, T. Egkan, L. Galbreath, H. Lee, W. Metzger, P. O'Brien, T. Plotts, P. Richardson, A. Woodcock, J. Woods

RECORDER: Carol Naddi

Members Absent: Madrigal, Dise, Fernandez, Halttunen, Lopez, Moss

Guests:

The Student Services Planning Council meeting was called to order by Mr. Herman Lee, Acting Chair, at 9:40 a.m.

I. Approval of Minutes – April 11, 2007 meeting

MSC-Bishop: The minutes of the April 11, 2007 meeting were approved.

II. Campus Police Committee Membership – T. Plotts

The Campus Police Committee approved to add an additional faculty member and ASG representative to their membership. This will bring the number of faculty members from 2 to 3 and the number of ASG representatives from 1 to 2. The committee will suggest to the Faculty Senate that the person appointed to the Campus Police Committee be a counselor.

Discussion was held.

MSC-Bishop/Woods: Move the Campus Police Committee Membership Agenda item from Information/Discussion to Action. A vote was taken, 12 ayes 1 nay

MSC-Bishop/Woods: To Approve the Campus Police Committee Membership as requested.

Discussion was held.

MSC-Metzger/Egkan: To amend the motion to approve the Campus Police Committee Membership as requested and add a representative from Health Services to the Committee.

Discussion was held.

MSC-Bishop/Woods: Refer the entire motion (original motion and amended motion) back to the Campus Police Committee for further discussion. A vote was taken, 10 ayes, 2 nays, 1 abstention

III. Parking Permit Dismissal Proposal – T. Plotts

This item was postponed and will be placed on the agenda for the next meeting.

IV. Food Services Update – B. Bishop

The current contract with Aramark will end on June 30, 2007. Aramark is in negotiations with the College for a new contract.

V. College Policy on Alcohol on Campus – B. Bishop

A packet was distributed to committee members and the documents reviewed. Bruce gave a brief history on why alcohol could not be served on a community college campus. The law was amended on September 20, 1998. AB 2416 permits community college campuses to serve alcohol. However, Palomar College still could not serve alcohol because of some land trust deeds. Steve Spear was able to determine which areas on campus the deeds

referred to and it includes the theatre and campus police building. In order to amend current board policy, a request must go to SPC to allow alcohol to be served on campus and then a petition must go to the Governing Board to allow for the vending of alcohol on campus which is consistent with the provisions of AB2416.

VI. Bookstore Committee Report – B. Bishop

The bookstore received some complaints on customer service during the spring rush. Improvements will be made for the fall semester which includes adding two more registers and training programs for cashiers.

VII. Sharing/Announcements

- Jayne Conway reported the staff in the library will be trained on how to use the AED in the library. Jayne will be asking for additional money from the one-time funds to purchase more AEDs.

Jayne reported that she, Mike Ellis and Officer Tony Cruz walked throughout the campus to identify the designated smoking areas. A recommendation to place “designated smoking area” and “no smoking” signs throughout the campus was discussed. Some committee members felt that smoking should not be allowed in front of the Student Services Building which is a current designated smoking area. Some college campuses will begin citing students if they don’t comply with the smoking policy, the issue of enforcing the smoking policy has not been discussed with Campus Police and there are no plans for Campus Police to cite individuals on our campus.

Health Services currently has four of their staff out sick due to the pandemic flu. The Disaster Preparedness group is working on the issues of the pandemic flu and communicable diseases.

- Tere Egkan reported that the Transfer Recognition Event will be held on May 9, 2007 from 5:00 – 7:00pm in the student union. A flyer was distributed to committee members.
- Michelle Eichelberger reported that ASG elections will be held on May 7-10, 2007.

ASG members will be attending a Statewide Student Conference in Manhattan Beach.

Michelle met with Tom Plotts regarding the ASG wanting to work with the campus police on Rape Awareness.

Michelle spoke to Brent Gowan regarding Transfer Students receiving certificates. The issue will go to the Board of Governors in June or July. It looks as if the request will be granted.

- Bruce Bishop reported that the 4th All Staff BBQ will be held on May 16 2007 at the clock tower.
- Patrick O’Brien reported that Rosie Antonecchia and Judy Cater have been elected to the Faculty Senate.

Patrick reported that the PFF has filed a grievance against the district charging district retaliation against the faculty member who brought to the PFF’s attention student final grade changes made by the Director of Student Affairs because she was not offered classed for the upcoming semesters.

The Culture of Success Team developed a draft of a Student-Instructor Contractor. A copy of the draft was distributed to committee members. Senators have been asked to review the document and submit questions and/or comments to Monika Brannick or Mary Cassoni.

Patrick shared the resolution that was approved by the faculty senate to support the 75:25 goal of increasing the number of credit instructional hours taught by fulltime faculty members.

Being no further business, the meeting was adjourned at 10:58 a.m.