



**STUDENT SERVICES PLANNING  
COUNCIL MEETING  
MINUTES  
March 8, 2006**

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**CHAIR:** Joseph L. Madrigal

**Members Present:** Atkins, Bishop, Conway, Cruz, Egkan, Esquibel, J. Fernandez, Halttunen, H. Lee, Madrigal, O'Brien, Springer, Tait-Brown, J. Woods

**RECORDER:** Marilyn Lunde

**Members Absent:** Aguilera, Dise, Doran, Dozier, Gable, Moss, Woodcock

**Guests:** Carol Naddi

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The Student Services Planning Council meeting was called to order by Mr. Joseph L. Madrigal, Chair, at 9:34 a.m. Mr. Madrigal thanked Marilyn Lunde for graciously taking the minutes for the Student Services Planning Council for the past several years. He introduced Carol Naddi and announced that she will be taking over the responsibility as recorder at the first meeting in April.

**I. Approval of Minutes – February 8, 2006 meeting**

MSC-Woods: The minutes of the February 8, 2006 meeting were approved.

**II. Student Services 2006-2007 Budget Development – Joseph L. Madrigal**

Mr. Madrigal noted that Student Services was within the deadline time-line of March 15<sup>th</sup> for the budget development process. Unrestricted budgets will be reviewed by SPC and RAC so we should know more about the status of our budget requests sometime mid-May. Budget allocations for the community colleges will be announced by the Governor in September.

The Student Services 2006-07 Budget Development Summary which was emailed to all SSPC members was reviewed. Individual department requests were reviewed and discussed. Attached is the recommended ranking from each department.

MSC – Woods: To support the budget increase of \$115,672 over the 2005-06 budgets.

**III. High Speed Copiers Plan Development – Joseph L. Madrigal**

Mr. Madrigal announced that Ken Jay is chairing a task force for developing a High Speed Copiers Plan for purchasing and maintaining of high speed copiers. Ms. Atkins volunteered to serve on the Task Force as the SSPC representative.

**IV. Bookstore Advisory Committee Report – Bruce Bishop**

Mr. Bishop announced that Follett has promoted our current manager of the Bookstore, Mr. Walt Della-Santina, so a replacement manger will be put in place in April.

MSC – Bishop: To create a plaque for Mr. Della-Santina expressing appreciation for the hard work and dedication he has provided to Palomar College. Mr. Bishop will follow through on this.

**V. Food Services Advisory Committee Report – Bruce Bishop**

This item was postponed and will be placed on the agenda for the next meeting.

Being no further business, the meeting was adjourned at 10:27 a.m.