



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
December 13, 2006**

CHAIR: Joseph L. Madrigal **Members Present:** ASG Representative, V. Aguilera
J. Conway, T. Egkan, J. Fernandez, L. Halttunen.
H. Lee, P. O'Brien, T. Plotts, L. Romain, R. Tait-Brown,
A. Woodcock, J. Woods

RECORDER: Carol Naddi **Members Absent:** Bishop, Dozier, Lopez, Moss,
Springer

Guests: Regina Waack

The Student Services Planning Council meeting was called to order by Mr. Joseph L. Madrigal, Chair, at 9:37 a.m. Lynda Halttunen introduced Regina Waack, Senior Counseling Support Specialist, SARS/GRID Administrator, as the Student Services Employee of the Month for December. Regina has been employed with Palomar College for 32 years.

I. Approval of Minutes – November 22, 2006 meeting

MSC-Halttunen: The minutes of the November 22, 2006 meeting were approved.

II. Palomar College Policy on Alcohol Consumption on Campus – B. Bishop

This item was postponed and will be placed on the agenda for the next meeting.

III. Food Services Advisory Committee Meeting Update – B. Bishop

This item was postponed and will be placed on the agenda for the next meeting.

IV. Police Department Staffing Needs – T. Plotts

This item was postponed and will be placed on the agenda for the next meeting.

V. Increase for Staff Position Request – J. Woods

This item was postponed and will be placed on the agenda for the next meeting.

VI. ASG Revised Smoking Resolution (2nd Reading) – ASG Representative

This item was postponed and will be placed on the agenda for the next meeting.

VII. ASG Revised Transfer Students Commencement Resolution – ASG Representative/Patrick O'Brien

At the November 27, 2006 Faculty Senate Meeting, Patrick took to the Senate the possibility of including the Transfer Student issue in the Faculty Poll that will be conducted. A decision was not made. Discussion was held regarding the possibility of ASG requesting that a survey be conducted by either the Research & Planning Office or Steve Perry, CSIS Instructor, who has conducted surveys for the faculty in the past.

MSC – Halttunen: SSPC to support ASG in submitting a request to Research & Planning to create a survey to the faculty to include the following question: Should transfer eligible students, as determined by the District, be permitted to walk in commencement in full regalia? The request to Research & Planning will include: when the survey can be conducted, the question (s) for the survey and when the results of the survey will be available. A vote was taken: 12 Ayes, 1 Nay

VIII. Sharing/Announcements

- Lisa Romain's last day as the Career Center Director is Friday, December 15, 2006. John Dise will return as the Career Center Director in January.
- The current ASG President, Curtis Van Engel, will be transferring in the spring semester. Michelle Eichelberger will be the new ASG President effective spring 2007.
- Michelle Eichelberger reported that the article in the North County Times on Transfer Students was incorrect.
- The annual EOP&S/CARE/CalWORKs Holiday Party for students and family will be held on December 15, 2006 from 3:00 – 5:00pm in the Student Union.
- Veronica Aguilera reported that 230 EOP&S/CARE/CalWORKs students received Thanksgiving Baskets. Thank you to all those that donated. Any extra canned goods received were placed in the Palomar College Food Pantry.
- Ruth Tait-Brown will be going on Sabbatical beginning the spring semester and is looking for a replacement from DRC to attend the SSPC meetings. This will be her last SSPC meeting.
- Lynda Halttunen reported that she will be on campus next week and will be working on the Categorical Programs Self-Study for the Systems Office. Happy Holidays to everyone!
- Tere Egkan reported that there are some universities that are still open and accepting applications for transfer students.
- Jayne Conway reported that flu shots are still available.
- The AED Recertification Work Group has had held its first meeting and will be working on a brochure identifying where the AEDs are on campus.
- The Communicable Disease Work Group is focusing on the Pandemic Flu and a plan for Palomar College.
- Health Services wishes everyone a happy and healthy holiday season.
- Patrick O'Brien reported that the Faculty Senate is looking into the on-line classes offered at Palomar; specifically how many on-line classes full-time faculty should teach. And how many test faculty should proctor. Patrick will review other faculty senate issues at the next SSPC meeting in January 2007.

Being no further business, the meeting was adjourned at 10:28 a.m.