



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
March 30, 2005**

CHAIR: Joseph L. Madrigal

Members Present: Egkan, Gable, Halttunen, H. Lee, Madrigal, Miller, J. Mills, Moss, Roth, Woodcock, J. Woods

RECORDER: Marilyn Lunde

Members Absent: Bishop, Conway, Doran, Dozier, J. Fernandez, O'Brien, Springer

The Student Services Planning Council meeting was called to order by Mr. Madrigal at 9:35 a.m. on March 30, 2005, in SU-203.

I. Approval of Minutes - March 9, 2005 Meeting

MSC – Halttunen: The minutes of the March 9, 2005 meeting were approved as submitted.

II. Student Services One-Time Money Requests / 2004-05

Mr. Madrigal listed the following recommendations from the VPSS Cabinet meeting:

- | | | |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 1. | Imaging documentation scanning system | \$130,000 |
| | • System will benefit entire college | |
| 2. | ADA accommodation for student on Forensic Team | \$ 5,000 |
| 3. | Replace floor – Health Services | \$ 12,000 |
| | • Health and safety issue | |
| 4. | Audio System for Student Union | \$ 7,500 |
| | • Necessary for college events | |
| 5. | Pool Sweeper | \$ 12,000 |
| | • Health and safety issue | |
| 6. | Outreach efforts | \$ 20,000 |
| | • Can be used for all outreach efforts | |
| 7. | Tile Replacement in Training Room | \$ 10,000 |
| | • Asbestos tiles must be removed | |
| 8. | School Van | \$ 25,000 |
| | • This amount will be combined with other monies to possibly obtain a package deal. It may be better to lease the vans rather than purchase them. Ways in which to acquire school vans needs to be explored. | |

The total granted amount is approximately \$191,000. The recommendations total \$221,500 with a difference of \$30,500. The scanning system will be a shared cost and the school van amount may be lower bringing the total recommendations within the total granted.

MSC – Halttunen (unanimous): To approve the Student Services One-Time Money Requests with the notation regarding the school van.

III. Priorities for 2006-07 Faculty Positions

There is a joint Student Services Planning / Instructional Planning Council meeting scheduled today at 2:30 p.m. to reach a consensus on the rankings of Student Services and Instructional positions. It was agreed that there needs to be a criteria listing:

- head count
- staffing
- retirement
- different variables need to be considered for Student Services in the future

SPPC members attending the joint meeting are encouraged to voice their concerns.

IV. Student Services Budgets for 2005-06

MSC – Halttunen: To approve the Student Services Budget at \$948,706.

Mr. Lee explained that Cashiering was a new line item. Mr. Madrigal will take this item to the next Strategic Planning Council meeting.

V. Sharing

- Transfer Students Recognition Day will be held on May 11th from 5-7:00 p.m. in the Student Union.
- Flyers for Career Center workshops to be held on April 20th & 21st were disseminated.
- Escondido – There will be a number of changes to the Escondido facilities before the end of the Fall semester. Escondido will have the CED classes. The lease for the Five Star Market is up in June and a discussion has been held on the possibility of moving Food Services and the Bookstore into this area. The “700” building will contain five to six (5-6) faculty offices. The old pizza / baking space will be remodeled and converted for non-credit classes. The lobby area will be converted into a student computer center. ASG is looking into the possibility of creating a student center (this would involve a special vote by the Escondido students).
- Max Zavodny, a Palomar College student, will be receiving his award / scholarship at the State Convention next week. Athletics has five (5) Spring teams leading in their conferences and two (2) teams in second place.
- TRIO was successful in getting their grant refunded - a five (5) year grant versus a four (4) year grant as funded in the past. They will host a “Success Day” on April 28th and a “Recognition and Awards Dinner” on May 9th.
 - Mr. Madrigal would like information regarding the students’ achievements so he can present them with his report to the Governing Board. Presentations

on the Cheer squad, Joe Ismay and an art work display by James Luna will be presented the next Governing Board meeting.

Being no further business, the meeting was adjourned at 11:05 a.m.