



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
October 27, 2004**

CHAIR: Joseph L. Madrigal

Members Present: Bishop, Conway, Doran, Egkan, J. Fernandez, Gable, Halttunen, H. Lee, Miller, J. Mills, O'Brien, Springer, Woodcock, J. Woods

RECORDER: Marilyn Lunde

Members Absent: Madrigal, Mobilia, Moss

Guests:

The Student Services Planning Council meeting was called to order by Lynda Halttunen at 9:34 a.m. on October 27, 2004 in SU-203.

I. Approval of Minutes

MSC – Woods: The minutes of the September 29, 2004 meeting were approved as submitted.

II. Palomar Mentors Program

Mr. Woods reported that the Palomar Mentors Program has been granted \$5,000 from the Matriculation / Transfer Advisory Council. Mr. Kevin Barrett and Mr. Morgan Peterson will once again coordinate the Mentors Program. A Steering Committee will be set up to add support. It would be desirable to have the program included in the overall Palomar College Strategic Plan for 2008 under Student Success.

III. Food Services Advisory Committee Report

Mr. Bishop reported that Aramark realized a substantial financial loss their first year due to a variety of issues. New management is currently addressing the issues of service in the main cafeteria revision of operating hours. Food Services Advisory Committee meetings are held on the third (3rd) Wednesday of each month in SU-203 at 2:00 p.m. Mr. Bishop invited SSSPC members to attend the meetings and offer input.

IV. Bookstore Advisory Committee Report

The Bookstore Advisory Committee meets on the third (3rd) Monday of each month at 2:00 p.m. The Bookstore is doing well and their contract is currently being reviewed for the next five (5) years. Mr. Bishop reported that some faculty members are not meeting the scheduled book-ordering deadlines established by the Bookstore; consequently, not all students are getting the benefits of purchasing used books. The importance of meeting these established deadlines needs to be stressed to all faculty members.

V. Community Colleges Survey of Student Engagement

This item is being held for the next meeting.

VI Sharing/Announcements

- Smoking Education on campus is moving forward. Permanent “No Smoking” signs will be posted in Athletics, P.E., and the Student Union areas. The Lung Association has upgraded the evaluation grade of Palomar College from an “F” to a high “B.”
- If you have a student crisis on campus, please call Campus Police at Ext. 2289.
- Students can now access unofficial transcripts on-line.
- The numbers in EOPS are up and are continuing to grow.
- Palomar College employees will have the opportunity to purchase NIKE items at a discounted price (40-45%) from the Athletic Department during the first week in December.
- SSPC members received a copy of the new Transfer Center pamphlet.
- The Walk-In Counselor program will be available from November 15th through mid-February.
- DRC reported the success of a student who received her Master’s Degree.
- As a result of the success of the Palomar College Co-ed Cheer Team; Palomar College now has an All Girls Cheer Squad.
- The Mexican Consulate had a very successful event at Palomar College on October 16th.
- UCSM, Mira Costa and Palomar College are working together on a joint Emergency Response Team / Disaster Plan. Kelly Hudson-Maclsaac is Palomar College’s contact person.

Being no further business, the meeting was adjourned at 10:27 a.m.