



**STUDENT SERVICES PLANNING
COUNCIL MEETING
MINUTES
April 30, 2003**

CHAIR:	Joseph L. Madrigal	Members Present:	Bishop, Charas (ASG), Crowe, Doran, J. Fernandez, S. Gavin (representing Ramirez), Halttunen, H. Lee, Madrigal, Mitchell, Mobilia, Moss, Sousa, Telson, Waite, J. Woods
RECORDER:	Bruce Bishop	Members Absent:	Barr
		Guests:	Ruth Barnaba, Jayne Conway, Ron Haines, Sue Mayfield, Kellis Neidiffer, Mary San Agustin

The meeting of the Student Services Planning Council was called to order by Joseph L. Madrigal, Chair, at 9:35 a.m. on April 30, 2003, in the Oak Room of the temporary dining facilities.

I. Approval of Minutes – April 23, 2003 Meeting

The minutes of the April 23 2003 meeting were approved with minor editorial changes.

II. Proposed Revised Health Fee Policy – 2nd Reading

Mr. Madrigal asked that this item be postponed.

III. Priority List for Funding Restoration FY 2003/04 – Student Services

Mr. Madrigal distributed copies of the latest version of the “Considerations for Budget Reductions in Student Services.” He explained that he had asked the Student Services managers to consult with their respective staff for the purpose of prioritizing the proposed cuts. The managers forwarded recommendations to Mr. Madrigal who developed the proposed list presented today. He thanked everyone involved in the development of the list and praised the coordinated effort necessary to complete the task. Mr. Madrigal emphasized that the highest priority, as directed by the Student Services Planning Council, was to protect positions.

Mr. Madrigal asked for discussion on the proposed priority list.

MSC (Halttunen) to approve the proposed priority list related to the unrestricted budget in Student Services.

MSC (Woods) to approve the proposed priority list related to the restricted budget accounts in Student Services.

IV. Vice President's Report

- Mr. Madrigal reported on the events of the Strategic Planning Council meeting of April 29, 2003. He reviewed the process wherein each of the V.P.'s reported on the proposed budget cuts in their area. He explained that even with the amount of proposed cuts, the district is still facing an approximate \$3 million worst case scenario deficit.
- Mr. Madrigal had previously requested that the Student Services Planning Council members send him suggestions for possible reorganization ideas for Student Services. He reviewed the suggestions and in a recent meeting with the Vice Presidents and Dr. Amador, Mr. Madrigal presented a Proposed Student Services Organizational Chart. A copy of the chart was distributed to Student Services Planning Council for review. No objections from the Student Services Planning Council were provided. The proposed chart will be presented at the Strategic Planning Council for information.
- Mr. Madrigal requested that the Student Services managers forward him estimated 2002-03 ending fund balances in each of their areas.

Being no further business, the meeting was adjourned at 10:40 a.m.