



Matriculation & Transfer Advisory Committee Minutes

6 March 2008

MEMBERS PRESENT: Lynda Halttunen, Perri Brock, Herman Lee, Stan Levy, Carol Lowther, Leanne Maunu, Diane McAllister, Steve McDonald, Anne Stadler

MEMBERS ABSENT: Michelle Barton, Berta Cuaron, P.J. DeMaris, Jose Fernandez, Ron Haines, Gloria Kerkhoff, Joseph Madrigal, Scott McClure, Don Sullins and ASG Representative

Recorder: Dorothy Farrell

The meeting was called to order at 2:05 p.m.

1. **Approval of Minutes** - Minutes of the 6 December 2007 meeting were approved, by consensus.
2. **Additions to Agenda** – None
3. **Credit Matriculation Update** – The state categorical programs budget is slated for a 10% cut next year. It has been suggested that all categorical programs be lumped together (DRC, EOPS, Basic Skills Initiative, Strengthening Student Success, Matriculation, and Financial Aid). Lynda encouraged the committee members to contact state legislators to express opposition.

Lynda and Jose Luis Ramirez will present the Palomar College EAP program at the CCC Student Services Conference on 9 April.

4. **EAP 2008 Update** – The first planning meeting was held on Monday, 3 March. The EAP committee discussed the possibility of reducing class enrollment caps during EAP, and remove the cap when regular registration begins. VP Cuaron has reported that she will meet with the instructional deans regarding this. Steve McDonald related his experience in the classroom last year, and feels that having a mix of older students in the classroom helps in-coming freshmen to model good behavior.

Diane McAllister and Lynda made a presentation at the Foundation and were successful in being awarded \$60,000 for this year's EAP program.

The upgrade to PeopleSoft version 9 will go live the same week as EAP starts. The process to register on-line will look different. Staff will need to be trained in advance.

16 portable classrooms will be in Parking Lot 2 by the time of the first EAP Saturday, which will impact parking. Staff working at EAP sessions will park in Comet Circle lots to leave as much space available in Lot 1 and Lot 15 for students coming for EAP sessions.

In-coming freshmen are being strongly encouraged to see a counselor before attending EAP. A 1-unit Freshman Seminar class (Coun 197) will be offered in the fall. Students registering for English 10 will be encouraged to also enroll in this Coun 197 class. The focus will be on doing homework, finding a study buddy, reading the syllabus, etc. Tere Hogan-Egkan has been able to get this through curriculum.

Parent orientations will be held at the same time as EAP, in a separate location.

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5. **Non-Credit Matriculation Update** – Anne reported that a 45% ESL specialist is being hired to work at the Escondido Center in the evenings. Jose Luis Ramirez is currently visiting high schools. ESL students will be invited to a separate EAP program in A-19 on the same Saturdays in June as the regular EAP program. ESL non-credit application is on the Palomar website.

 6. **Transfer Center Update** – Karan Huskey is on sabbatical this semester and P.J. DeMaris is the Interim Transfer Center Director. Transfer Recognition Night is scheduled for 7 May, 5:00-7:00 p.m. at the San Marcos Civic Center. In future years, transfer students will walk in the graduation ceremony.

U.C. and C.S.U. are changing their admissions requirements. 2.4 GPA requirement is now 2.8 GPA.

Tag workshops are starting this month.

 8. **PEER Ambassador Update** – Diane reported that some of the PEER Ambassadors have been helping with the high school testing.

 9. **Other** – Jaymie Gonzaga made a presentation to the Counselors on 5 March on the subject of Foster Youth. Resources are available for these students.

 10. **Next Meeting** – 1 May 2008, 2:00 p.m. in SU-30

 11. The meeting was adjourned at 3:00 p.m.