



**EDUCATION & FACILITIES
MASTER PLAN 2022 UPDATE –
TASK FORCE**

September 23, 2009

IPC Members Present: Alan Aquallo, Mark Bealo, Richard Borden, Judy J. Cater, Debbi Claypool, Berta Cuaron, Craig Forney, Candi Francis, Becky McCluskey, Steve McDonald, Norma Miyamoto, Michael Mufson, Zeb Navarro, Wilma Owens, Kathleen Sheahan, Mollie Smith, Debi Workman

IPC Members Absent: Sue Norton

EFMPTF Members Present: Michelle Barton, Lesley Blankenship-Williams, Bonnie Dowd, Mike Ellis, Marlene Forney, Janet Hoffman, Kelley Hudson-MacIsaac, Greg Larson, Lawrence Lawson, Tom Medel, Jamie Moss, Terri Safranek, Craig Thompson, Mark Vernoy

Cambridge West Partnership, LLC – Ken Cereghino, Joyce Black, Fred Trapp

EFMPTF Members Absent: None

Guest Present: Michael Large

I. **Introductions**

Those present at the meeting introduced themselves to the Task Force members.

II. **Presentation and Progress Report #1**

Ken Cereghino of Cambridge West Partnership, LLC gave a PowerPoint presentation as Progress Report #1 on the Education and Facilities Master Plan Update. The update will include a focus on the academic programs for the Escondido Center and the North Center at Fallbrook. The update will include a review of data since the Master Plan 2022 was developed as well as the data gathered from interviews with faculty, staff and administration. The discussion will revalidate planning for San Marcos and how to shape the Master Plan to define the academic programs for Escondido and Fallbrook. The consultants have worked diligently since Spring 2009, through the Summer and into this Fall, reviewing volumes of data supplied by the Research and Planning Office as well as conducting interviews in instruction and all supporting areas of the college.

The PowerPoint presentation covered the following areas:

1. The charge to validate and update the 2001 Educational Master Plan
2. Student origins and the effective service areas, to include student origins, student origins expanded perspective, the effective service area and effective service area and central area
3. Student characteristics, which include full time/part time student enrollment, age distribution, preference for time of day/night, race/ethnic distribution
4. Institutional trends, which include enrollment, credit WSCH, success and retention, degree and certificates, WSCH per FTEF
5. Program of instruction, to include credit/non-credit distribution, distribution of the curriculum, distribution of WSCH, curriculum type

6. Foundation elements of 2002 Educational Master Plan, which include foundation elements, enrollment - where we are, WSCH - where we are, student participation rates, lecture versus lab trends
7. Changes for the future, which include slower rate of growth, future capacities for growth, forecast for enrollment, forecast for WSCH growth
8. Challenges and opportunities ahead, which include perspectives on the future.

Please Note: To view the PowerPoint presentation, Progress Report #1, dated September 23, 2009, please see the E-mail sent to you from Berta Cuaron on October 9, 2009 at 9:18 a.m., of the EFMP/TF 10/14/09 Meeting Agenda and PALOMAR EMP 1st Progress FIN.PPT.

The next meeting will include the summary results of the qualitative input gathered from the interviews conducted. The data will include assessment of trends versus capacity, future programs of instruction based on trends and projecting program needs based on a model of potential WSCH and space distribution for academics and all space needs.

The meeting was adjourned at 3:00 p.m.