



## INSTRUCTIONAL PLANNING COUNCIL MINUTES

February 25, 2009

**Members Present:** Richard Borden, Berta Cuaron, Judy Dolan, Claudia Duran, Craig Forney, Candi Francis, Chantal Maher, Becky McCluskey, Steve McDonald, Michael Mufson, Zeb Navarro, Sue Norton, Wilma Owens, Lisa Romain, Kathleen Sheahan, Mollie Smith, Mark Vernoy

**Members Absent:** Judy J. Cater, Norma Miyamoto, Debi Workman

### I. Approval of February 11, 2009 Minutes

**MSC Judy Dolan / Kathleen Sheahan to approve the February 11, 2009 minutes.**

It was noted that the budget ideas which had been sent via E-mail, were included in the list of ideas.

### Announcement

Lisa Romain distributed the flyer, "Tour SDSU with Us! - Friday, April 10<sup>th</sup>, 9 a.m. to 2 p.m." Faculty are encouraged to distribute the flyer to students for transfer day. Some students are not aware of the Career and Transfer Centers and staff from these centers will visit the classrooms to share information with students, if faculty request it.

### II. Budget Update and Discussion

Berta Cuaron stated that the State Legislature had signed the state budget last Friday (2/20/09). The details are still being sorted out in the Chancellor's Office. A special election will take place on May 19, 2009 for voters to approve a variety of initiatives, including new taxes, necessary to support the budget. If the voters do not approve these initiatives, the state budget will have to be revisited.

There is 3% growth in the state budget with 1.2% potential apportionment reduction, approximately \$1.2 million less to Palomar. The student enrollment fees remain the same in the budget.

The question was asked if the 20,000 FTES are funded will the college receive the extra \$1 million. There is the question of whether the 20,000 FTES has to be funded or just earned. If the 20,000 FTES aren't funded, then colleges that reach this FTES amount do not receive the extra \$1 million.

The categorical funds remain the same as last year's (2007-08) level. The Basic Skills and block grant funds were also left at the same level as last year. Advocates stated that the community colleges fared much better than the CSUs and the UCs.

The final recalculation of 2007-08 will be done, which will tell us what Palomar will receive as the final funding base for last year. Overall, the budget news was much better than expected for community colleges.

The “Budget Reduction Ideas from IPC” (2/25/09) spreadsheet was distributed. Candi Francis stated that she sorted all of the budget ideas and provided categories for pain and value index, potential cost savings and comments. The pain and value indexes are to be used for prioritization. IPC members are asked to review the spreadsheet. More budget ideas can still be added, always being aware of the ground rules.

The possibility of closing the Pauma Center besides the Ramona Center was discussed. It was pointed out that many of the budget ideas on the list would need negotiation, as well as some items are temporary or voluntary. Candi Francis will do more work on the budget reduction ideas spreadsheet to include some potential cost savings.

After further discussion, Berta Cuaron stated that she will bring the costs of the Police Department and the costs of mailing class schedules to the next IPC meeting.

### III. Accreditation Site Visit

The accreditation site team visit will take place March 9-12, 2009, beginning at 4:00 p.m. on Monday, March 9, 2009. There is a correction in reference to the 4:00 p.m. meeting on Monday, March 9, 2009, in that this meeting is for the college leadership and the Accreditation Steering Committee members to attend, and is not a college-wide forum. On Wednesday, March 11, 2009 there will be two college forums for the college community to attend. These forums are not interacting sessions, but are for team members to listen to comments from the college community and to clarify questions on process, and it cannot be taped. The exit report is scheduled on Thursday, March 12, 2009 at 2:00 p.m. in the Howard Brubeck Theatre.

It was pointed out again that members of the accreditation site team members can drop into any meeting, including IPC, any classroom or office, unannounced. Berta Cuaron will keep sending updates as the schedule is confirmed. Everyone is encouraged to be available, visible and knowledgeable.

### IV. Education and Facilities Master Plan 2022 Update Task Force

The latest version of the “Education and Facilities Master Plan 2022 Update Governance Structure” was distributed. The Strategic Planning Council (SPC) gave final approval of the revised governance structure. Two additional members were added, which are the Director of Facilities or designee and one additional student appointed by Associated Student Body (ASG). The task force will be working with LPA, the district architect, and a special IPC meeting will be scheduled on April 1, 2009 for the first meeting with LPA. After the first meeting, the task force will meet during regular IPC meeting times, during the first hour and the last half hour will be for IPC business.

### V. Student Learning Outcomes

This is the sixth year of the student learning outcomes process, where faculty have been involved and many courses with student learning outcomes have been submitted through the curriculum process. There are currently 370 courses that have been processed and faculty continue this work at many levels. Palomar has approximately 1,800 core, credit and non-credit courses. The goal is to complete at least one third of the courses this year.

Faculty are encouraged to continue working on student learning outcomes. The accreditation site visit team will want to talk to faculty and have requested to meet with a small group, which will be the Learning Outcomes Steering Committee members. Everyone is asked to be familiar with the document that was distributed at the last meeting, "Student Learning Outcomes and Assessment Cycles."

VI. **Question of the Day**

Berta Cuaron asked if anyone had heard President Obama's first speech to the American people since taking office. It was noted that President Obama's speech included the statement that he challenged every American to complete one year of higher education.

The question was asked if President Obama's stimulus package included funding for community colleges. It was stated that it specifically provides funding for workforce development with training and retraining and at the same time eliminates redundant workforce training programs. There will be more information and details on workforce training after next week. Stimulus funds are being retargeted to support training for dislocated workers.

The meeting was adjourned at 4:00 p.m.