



INSTRUCTIONAL PLANNING COUNCIL MINUTES

May 7, 2008

Members Present: Mark Bealo, Norma Bean, Judy J. Cater, Berta Cuaron, Candi Francis, Terry Humphrey, Chantal Maher, Steve McDonald, Michael Mufson, Mollie Smith, Mark Vernoy, Debi Workman

Members Absent: Richard Borden, Linda Cox, Jesse Lyn, Becky McCluskey, Wilma Owens, Lisa Romain

I. **Approval of April 9, 2008 Minutes**

MSC Judy J. Cater / Mollie Smith to approve the minutes of April 9, 2008.

Approval of April 23, 2008 Minutes

MSC Debi Workman / Terry Humphrey to approve the minutes of April 23, 2008, with the correction of Mollie Smith not being in attendance at this meeting.

II. **Summary of Institutional Review and Planning Documents**

Committee members presented their summaries and observations on the planning documents. The following planning documents were summarized:

- 1) Accounting
- 2) Administration of Justice
- 3) Africana Studies
- 4) Anthropology
- 5) Arabic
- 6) Astronomy
- 7) Aviation
- 8) Botany
- 9) Business
- 10) Business Management
- 11) Chicano Studies
- 12) Chinese
- 13) Drafting Technology
- 14) Engineering
- 15) English
- 16) Family and Consumer Sciences
- 17) Fire Technology
- 18) French
- 19) Graphic Communications – Imaging & Publishing
- 20) Graphic Communications – Multimedia & Web
- 21) German

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- 22) Humanities
- 23) Interior Design
- 24) Italian
- 25) Judaic Studies
- 26) Library Technology
- 27) Medical Assisting
- 28) Microbiology
- 29) Multicultural Studies
- 30) Reading
- 31) Zoology

Committee members are to turn in the “Institutional Review and Planning – Spring 2008” grids for their assigned disciplines and any details as backup to Berta Cuaron. A list will be developed of common themes, issues, priorities, observations, etc., in order to give departments general feedback. The ultimate goal is to link the institutional review and planning documents to funding priorities and resource allocation procedures.

The meeting was adjourned at 3:00 p.m.