



INSTRUCTIONAL PLANNING COUNCIL Minutes

January 25, 2006

Members Present: M. Bealo, N. Bean, R. Borden, B. Cuaron, K. Du, K. Garlow, T. Humphrey, C. Maher, B. McCluskey, K. Huffman, W. Owens, T. Riley, M. Vernoy, D. Workman

IPC Members Absent: J. Cater, J. Dolan, P. Richardson, P. Schwerdtfeger, S. Thompson

Guest: Donnie Boyle

Recorder: Lisa Hornsby

- I. Approval of December 7, 2005 Minutes:** MSC M. Vernoy / B. McCluskey, abstained T. Riley, D. Workman

Debbie Workman was introduced as a new member to IPC.

Kent Du was introduced as the new ASG member to IPC.

- II. Rationale Form (Draft #4) for Faculty Position Priorities:**

The form was reviewed for changes and additional comments. It was requested that a copy of the drafts (draft #4 and a new draft) with edits be brought back to the next meeting to ensure all changes have been made.

It was suggested that faculty members be asked to fill out the form prior to its going to SPC for approval. Mark Bealo offered to take the form to the next Faculty Senate meeting on Monday. Richard Borden requested that the form be given to an instructor that has a large division, a small division, and one that has special programs.

- III. IPC Governance Structure Request Change**

Mark Vernoy requested that the added sentence be rewritten for better transition. It was also suggested to name the subcommittee "Faculty Priority Subcommittee". Norma Bean informed the council that her title has been changed to Director of Extended Education. Berta will bring a revised form to the meeting February 8, 2006 for the council's review.

- IV. Institutional Review:**

This item will be brought back to the meeting in February when Sara Thompson will lead discussion.

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V. Follow-up on Police Review Task Force Recommendations:

Berta Cuaron confirmed that the Police Review Task Force did complete the tasks that it was asked to accomplish. The council was informed that the original grant was written such that the original funds were seed monies in order to get the Police Department up and running over a five year period. Berta Cuaron will take the comments from IPC to SPC.

VI. Enrollment Update:

Berta Cuaron informed the council that the spring semester is relatively flat with respect to headcount, WSCH is slightly up, but there is concern about reaching base FTES this year, when fall was relatively flat as well. Additional Fast Track II and intersession courses are being discussed with department chairs.

First and foremost, the college received a hit to its base; the college's base is higher this year because the college had growth last year. Going into next year, if the college does not achieve its base, the college will go into what is called a stability accounting mode, where the college will receive the same apportionment for one year at its base, but if the college does not make that up the next year, its apportionment is reduced by a subsequent year.

Berta Cuaron reported that the college has doubled the Marketing budget in the past couple of years to distribute the class schedule to the community more consistently.

VII. Other:

Berta Cuaron distributed data on the preliminary counts of faculty hires and separations from the district.

VIII. Adjournment:

The meeting adjourned at 4:07 p.m.

The next meeting will be February 22, 2006, SU-18, 2:30-4:00 p.m.