



INSTRUCTIONAL PLANNING COUNCIL Minutes

December 7, 2005

Members Present: M. Bealo, N. Bean, R. Borden, J. Cater, B. Cuaron, K. Garlow, T. Humphrey, C. Maher, B. McCluskey, K. Huffman, P. Schwerdtfeger, M. Vernoy

IPC Members Absent: J. Dolan, P. Richardson, W. Owens, T. Riley, S. Thompson, D. Workman

Recorder: Lisa Hornsby

- I. Approval of November 9, 2005 Minutes:** MSC T. Humphrey / K. Huffman, abstained
J. Cater, B. McCluskey

Lisa Hornsby was introduced as a new temporary assistant to Berta Cuaron.

II. Process for Faculty Position Priorities:

- Community College Surveys – Brief discussion on surveys conducted in CCC to determine the committee composition each college uses to develop a priority list for faculty positions.
MSC M. Bealo/ K. Huffman accept faculty senate recommendation to convene a subgroup of the IPC membership to prioritize faculty positions. The subgroup membership will consist of:
 - The seven faculty identified as official members on the Instructional Planning Council
 - Five Instructional Deans
 - Vice President for Instruction
 - Two Senators appointed by the Faculty Senate
- Rationale Form
The newest version of the rationale form was reviewed. After much discussion the following changes were suggested:
 - Remove “Department Priority” and “Division Priority”
 - Change “Department Needs” to “Discipline Needs”
 - Change “Newest” to “Last Hired” and add “Fall/Spring____ (year)” to item B
 - Create heading for section 2
 - Change “incidents” to “issues” in section 2
 - Change “satellites” to “center/sites” in section 3
 - Move “Program growth trends (3-year enrollment trend data will be provided).” and “Offerings as center/sites, late afternoons or weekends. Please specify:” from section 3 to quantitative information.
 - Add the link for Strategic Plan in section 4

INSTRUCTIONAL PLANNING COUNCILS

December 7, 2005

Page 2

Revised form will be brought back to next meeting in January for final review before being forwarded to SPC and the Faculty Senate.

III. Institutional Review:

What is the role of the planning councils in looking at Institutional Review? Key role of IPC will be to figure out how we connect all of the Institutional Reviews and then to determine funding priorities based on strategic planning goals. Sara will lead discussion at the meeting in January.

IV. Police Review Task Force Recommendations:

It was suggested that the co-chairs of the Police Review Task Force, Kelley Hudson-MacIsaac and Kevin Barrett be invited to the next IPC meeting in January. IPC would like clarification on the following items:

- Confirm the taskforce did what they were asked to do.
- What does the Task Force report represent: is this optimum or is there a base level for this recommendation?
- Can a comparison be provided indicating what is in place and what items are new?
- Clarify why contingency funds are not allowed to be used.
- Is there movement on hiring the permanent chief?

At the next IPC meeting Berta Cuaron will provide a copy of what the taskforce was charged to do.

V. Other:

VI. Adjournment:

The meeting adjourned at 3:05 p.m.

The next meeting will be January 25, 2006, SU-18, 2:30-4:00 p.m.